

LDWA AGM WEEKEND



At Hallmark Hotel Gloucester,
Marlstone Close,
Robinswood Hill, Gloucester, GL4 6EA

8th – 10th March 2019
AGM Sunday, 10th March
Starts at 10am prompt
Coffee/tea and biscuits at 12.30pm

Friday

Registration / Arrival

Registration at the Hallmark Hotel from 3pm
Confirm walk, Book and Pay for Packed Lunch at
Hotel Reception (if applicable)
Confirm Outing to Gloucester
and pay for coach

Evening Meal

A Buffet meal will be served in the Merlot Suite
from 7pm until 8.30pm

A Quiz will be organized following the Buffet by
Steve and Pearl Smith of BBN

8.45pm Workshops

Garmin GPS

By David Morgan

Mobile Phone App Viewranger

By Adam Dawson

Saturday

A: 24 Miles. Circular Walk from Hotel
Leaving at 8.00am. South to Painswick, picking up Cotswold Way, south to Wysis Way to Down Hill. North to Sheepscombe and Cranham rejoining Cotswold Way to take in Coopers Hill, famous for cheese rolling (please bring Babybel) and return to Hotel. Packed lunch required, book and pay at Hotel Reception

B: 17 Miles. Circular Walk from Hotel
Leaving at 8.45am. South over M5 to Huddinknoll Hill picking up Cotswold Way to Painswick Beacon and Coopers Hill, famous for cheese rolling (please bring Babybel) and return to Hotel. Packed lunch required, book and pay at Hotel Reception

C: 12 Miles. Circular Walk from Hotel
Leaving at 9.15am. South to Upton St Leonards, Whitley Court and Coopers Hill famous for cheese rolling (please bring Babybel) on to Witcombe Reservoir then Cotswold Way to Cranham and Painswick Beacon down past Cuds Hill and return to Hotel. Packed Lunch required, book and pay at Hotel Reception.

Walks planned and led by representatives from Bristol & West, South Wales, Wiltshire and Heart of England Groups.

For all walks, you need to make arrangements for **lunch**. You can order a packed lunch from the hotel (cost tbc) on Friday afternoon.

Saturday Trip: Coach from hotel at 9.30am. Visit the magnificent Gloucester Cathedral, with its exquisite fan vaulting, 14th century misericords, collection of ceremonial plate, and a stained glass window containing the earliest images of golf! (Small entrance fee applies). Walking tour of city centre. Visit to the historic Victorian docks, and option to go to the Gloucester Quays area, with waterside museums and designer shopping outlet. Organised by Bristol & West Group.

Saturday Evening

Gala Dinner in the Merlot Suite
7.00 for 7.30 start

After Dinner Speakers:
Mary Dee and Tony Cartwright

Hotel, Workshops, Speaker

The AGM Weekend is based at the
Hallmark Hotel Gloucester
Marlstone Close,

Robinswood Hill, Gloucester, GL4 6EA

The venue offers modern hotel, leisure and conference facilities.

There is a swimming pool, gym and spa.

There is also a golf course close by and a dry ski run.

Workshops

Garmin GPS

Talk to be given by David Morgan

Viewranger Mobile Phone App

Talk to be given by Adam Dawson

Guest Speakers

Mary Dee and Tony Cartwright of the Surrey Group, will share with us the four months they spent in 2016 trekking the length of Te Araroa, 'The Long Pathway'. This trail winds along the length of New Zealand for 3000 km. It takes in spectacular landscapes from coastal sand, the ridgelines of forested ranges, across farmland and volcanoes in the North Island and across the beautiful national parks, high country stations and mountain passes in the South Island.

LDWA AGM SOCIAL WEEKEND 2019 (8TH – 10TH MARCH 2019)

Booking Form

Send to Sue Widdowson, Burnscroft, Cheselbourne, Dorchester, Dorset DT2 7NW, email suewiddowson52@gmail.com, together with payment by cheque (payable to LDWA – AGM) or BACS to Account No: 63661260, Sort code: 309897 putting your name in the reference box.

Room Type	Per person B & B Thursday	Per Person (2 nights) Friday/Saturday	Per person B & B Sunday	Total
Single	£72.00	£171.00	£72.00	
Twin	£40.00	£135.00	£40.00	
Double	£40.00	£135.00	£40.00	

If you are not staying at the hotel it is possible to book Friday and Saturday evening meals for £28.00 per person. This should be requested via Sue Widdowson email: agm@ldwa.org.uk

Single Room (there are only 5 designated singles and these will be allocated on a first come basis with no single supplement at a rate of £135 per person)

Name:

1

Twin Room (Price dependent on two people per room)

1 2

I would like to share with another member Yes/No

Name (if known).....

Double Room (price dependent on two people per room) Names:

1 2

Please return no later than 12th January 2019

Walks / Outing Form

Send to Sue Widdowson, Burnscroft, Cheselbourne, Dorchester,
Dorset DT2 7NW

email suewiddowson52@gmail.com,

Name:

Address:

.....

Postcode:..... Telephone:

Email:

	Person 1	Person 2
Name (as you wish it to appear on badge)		
Local Group		
Are you planning to do a walk or the trip on Saturday? Please indicate which A/B/C/trip		
Packed lunch Yes or No		

Please return no later than 12th January 2019

The Long Distance Walkers Association Annual General Meeting 2019

Annual General Meeting of The Long Distance Walkers Association (LDWA) will be held at the Hallmark Hotel, Marlstone Close, Robinswood Hill, Gloucester at 10am on Sunday 10th March 2019.

Agenda

1. Apologies for absence
2. To confirm the minutes of the Annual General Meeting held on 11th March 2018.
3. To receive the accounts for the year ended 30th September 2018 and the reports of the Directors and Accountants.
4. To receive reports as follows:
 - a. Chair
 - b. General Secretary
 - c. Membership
 - d. IT and internet
 - e. Strider
 - f. Local groups
 - g. Events
 - h. Hundreds
 - i. Publicity
 - j. Long Distance Paths
 - k. Environment, Risk & Data Protection
5. To note the result of the 2019 NEC election
 - a. Chair
 - b. General Secretary
 - c. Treasurer
 - d. Membership Secretary
 - e. IT and Internet Officer
 - f. Strider Editor
 - g. Local Groups Secretary
 - h. Challenge Events Secretary
 - i. 100s Coordinator
 - j. Publicity Officer
 - k. Long Distance Paths (LDPs) Officer
 - l. Environment, Risk and Data Protection Officer
6. To appoint Accountants for 2018/19, and to authorise the Committee to fix their remuneration.
7. To authorise the Committee to determine honoraria payments in accordance with past practice.
8. Special Business: To consider, and if deemed fit, pass the following resolution as a Special Resolution, THAT:
The draft ByLaws tabled for consideration at LDWA's Annual General Meeting 2019 be and are hereby adopted as the ByLaws of LDWA in substitution for, and to the exclusion of LDWA's existing ByLaws;
9. To ratify appointment of Phoebe Smith as President

End of formal business

NOTE: Each member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of him or her. If you will not be able to attend the meeting and wish to vote by proxy, please use the proxy form which is available on the LDWA website or by contacting the General Secretary.

Open forum and discussion.

To include any matters which the membership would wish the Committee to consider during the forthcoming year. Questions can be submitted to the General Secretary by 1st March 2019. There will also be a box for questions at the Registration Desk for the AGM, which will be collected at 8am on Sunday 10th March. Questions will be accepted at the meeting at the discretion of the Chair. Invitees and attendees of this meeting should be aware that the minutes of the meeting will be published on the LDWA website and available to the public.

Madeleine Watson, General Secretary on behalf of the National Executive Committee

Agenda item 8: Revised Bylaws

Background

At the 2018 AGM revised Articles of Association were agreed and there was an outstanding action to review the Bylaws. This has now been done and are presented here. The new Bylaws will replace the existing Bylaws. The revised Bylaws and the current Bylaws are available on the website and a hard copy can be requested from the General Secretary (secretary@ldwa.org.uk or 65 Old Park Old, Roundhay, Leeds LS8 1JB). The Committee recommends that members read the proposed revised Bylaws alongside the current Articles (as updated in 2018) to ensure they have a full understanding of the Association's governance.

Summary of changes to Bylaws

The content of the Bylaws has essentially been carried over, with a number of minor changes (some grammatical and others relating to content).

Bylaw 1: Member related provisions

In section 2.2, the subscription year is given, but the Bylaws no longer state that members joining after 1st October the previous year receive membership for 15 months. This is only available for new members, and will continue to be available, but will not form part of the Bylaws. Details will be given on the website.

Section 4 lists the entitlements of members. There is no plan to change what members receive, but the details will not be included in the Bylaws. Specific details which have been changed relate to insurance which has been deleted as this applies to events rather than to members and "receive a membership card setting out their category of membership together with a membership number" is replaced with "proof of membership". We are still planning to issue membership cards.

Section 6 sets out the Grievance Procedure. This now includes several references to trying to resolve the issue in an informal way in the first instance. There is also a right of appeal if the General Secretary decides that the grievance does not merit further investigation. Examples of the sanctions which may be used have been included.

Bylaw 2: Titles and mechanism for election of the Association's officers.

This is largely the same as before. If there is more than one candidate for a post, the extended election address has been changed to "no more than 400 words" rather than "2 sides of A5". There is also a change to reflect the fact that Committee members will be elected for a period of 4 years and thus not all of the Committee posts will be available in any one year.

Bylaw 3: Local Groups

This is a new Bylaw, with the content very much taken from the existing Bylaw 1 (section 3). It makes it clear that Local Groups must adopt the model Local Groups constitution. There is a slight change to the work around forming a new Local Group, making the order more logical (to consult first). There is a new section on dissolution of Local Groups.

Bylaw 4: "100" Review Group

This is a new Bylaw, taken from the standard rules of the "100" event. A lot of the Grievance Procedure detailed in Bylaw 1 will apply, relating to the particular circumstances around the Annual "100" event given the different geographical location for each event.

Bylaw 5: Transition Arrangements for the election of the Association's officers

This is largely the same as before, setting out the transitional arrangements for the election of officers given the new arrangements which were adopted in April 2018. Committee elections for 2019 onwards will be for a period of 4 years instead of by annual election. The wording at the end has changed to say that it will be automatically withdrawn in paragraph 5.

**PLEASE USE THIS FORM IF YOU ARE NOT ABLE TO ATTEND
THE AGM AND WISH TO VOTE**

Company number: 03719756

THE LONG DISTANCE WALKERS ASSOCIATION (the “Company”)

Proxy Form - Annual General Meeting 2019

Before completing this form, please read the explanatory notes on the next page.

Member details

Name

Address

Membership number

I, being a member of the Company, appoint

either

a) the Chairman of the meeting

or

b) A named person

Name

(see note 3)

as my proxy to attend, speak and vote on my behalf at the Annual General Meeting of the Company to be held on Sunday 10th March 2019 at 10am and at any adjournment of the meeting.

If you wish to direct your proxy to vote in a particular way, please indicate on the table overleaf.

SignatureDate

The form must be

- completed and signed;
- scanned and emailed to: secretary@ldwa.org.uk or posted to the General Secretary at 65 Old Park Road, Roundhay, Leeds, LS8 1JB
- received no later than **midnight on Wednesday 6th March 2019**

I direct my proxy to vote on the following resolutions as I have indicated by marking the appropriate box with an 'X'. If no indication is given, my proxy will vote or abstain from voting at his or her discretion and I authorise my proxy to vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is properly put before the meeting.

RESOLUTION	For	Against	Abstain
2. To confirm the minutes of the 2018 Annual General Meeting .			
6. To appoint Accountants for 2018/19, and to authorise the Committee to fix their remuneration.			
7. To authorise the Committee to determine honoraria payments in accordance with past practice.			
8. To accept the revised ByLaws			
9. To ratify the appointment of Phoebe Smith as President.			

Notes to the proxy form:

1. As a member of the Company you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a general meeting of the Company. You can only appoint a proxy using the procedures set out in these notes.

2. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.

3. A proxy does not need to be a member of the Company but must attend the meeting to represent you. To appoint as your proxy a person other than the Chairman of the meeting, insert their full name in the box. If you sign and return this proxy form with no name inserted in the box, the Chairman of the meeting will be deemed to be your proxy. Where you appoint as your proxy someone other than the Chairman, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the Chairman and give them the relevant instructions directly.

4. To direct your proxy how to vote on the resolutions mark the appropriate box with an 'X'. If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting.

5. To appoint a proxy using this form, the form must be completed and signed; sent or emailed to the General Secretary at 65 Old Park Road, Roundhay, Leeds, LS8 1JB
email: secretary@ldwa.org.uk; to be received no later than midnight on Wednesday 6th March 2019.

6. If the form is signed by anyone other than the member, any power of attorney or any other authority under which this proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.

7. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

Short Election Statements for unopposed NEC Candidates

Chair : David MORGAN

Proposer: Andrew Clabon *Seconder:* Shirley Hume

After one year as Chair, I have overseen work that is moving the association towards engaging with the wider walking community and raising its profile. Our social media platforms now reach more people than ever before and I have successfully used a monthly newsletter to identify members who are willing to volunteer to take on specific roles that support the running of the association. I am seeking to remain as Chair for two further years in order to continue driving forward the plans that will secure the association's future via the Business Plan that was revealed in 2018.

Secretary: Madeleine WATSON

Proposer: Gill Myers *Seconder:* Ian Sanderson

I have been a member of the LDWA since 2002. I regularly take part in LDWA challenge events around the country, including the Hundred. I am currently Secretary and would like to continue.

Membership Secretary: Julia WARMAN

Proposer: Karen Pickersgill *Seconder:* Madeleine Watson

Having been a member of the LDWA for 35 years, I would very much like to put something back. Since joining the LDWA I have completed 19 Hundreds, I am the Walks Secretary for my Local Group (West Yorks). I was also Entries Secretary for the Red Rose 100 in 2015 and thoroughly enjoyed this role. I had to deal with data / records for 500+ people; dealt with enquiries and kept entrants up to date of developments in advance of the event. I consider this to be an excellent stepping stone for the position I am applying for.

IT and Internet Officer: Adam DAWSON

Proposer: David Morgan *Seconder:* Madeleine Watson

I took on the IT and Internet role at the March 2016 AGM and am applying to hold the position for a fourth year. I have held a variety of IT posts in the private and public sectors. I am a keen long distance walker, having completed most of the National Trails and LEJOG. In the LDWA role I have delivered a major outsource of IT service provision, modernized the admin system, launched PACER and web refresh projects, and managed ongoing IT operations. If elected, I have decided that 2019-20 will be my last year in post so if anyone is interested in taking on this role from 2020, please contact internet@ldwa.org.uk for more information.

Strider Editor: Graham SMITH

Proposer: David Thornton *Seconder:* Marshall Elliott

I was a newspaper editor for more than 20 years, and I have loved putting my experience to use in editing our magazine. Since taking over as editor from Julie Welch, I have tried to make Strider brighter (with more photos) and busier and newsier (with more stories). I have also tried to put the emphasis on the LDWA groups by trying to include as many stories and photos about what our groups are doing as I can.

Local Groups Secretary: Julie CRIBB

Proposer: Clea Warner *Seconder:* Stephen Cribb

I am a long time member of LDWA and an active member of the local group which I helped establish three years ago and now chair. I have also served on NEC for three years as Local Groups Secretary and have been involved in several national initiatives and working groups. I enjoy organising and participating in the annual local groups weekend and would like to continue in this role to complete a number of initiatives.

Challenge Events Coordinator: Tim GLENN

Proposer: Steph Carter *Seconder:* Alan Warrington

Joined LDWA 1982. Formed Anytime Anywhere Specialist Group 1988. Voted on to LDWA NEC 1989. Served as Local Groups Secretary 1989-1997, Merchandise Officer (includes three breaks of tenure) from 1997, Challenge Events Coordinator from 2018. Longest serving NEC member (25 years). Duel nominee for Chair 2015. *Strider* columnist since 2003 and regular article/feature writer during same period. 1998 White Peak Hundred NEC link. Polder County (Estonia) Paths Project LDWA representative 2005. YHA 75th Anniversary panelist 2015. Currently advise two different charity walking events. BBC Radio Nottingham listed country walking consultant.

100s Coordinator: Alan WARRINGTON

Proposer: Steph Carter *Seconder:* John Henderson

Since election in March 2018 I have worked closely with organisers of 2018 through 2021 Hundreds enabling me to review the event in greater detail. Guidelines, role descriptions and rules have been refined and communicated. Further potential enhancements are in progress in consultation with the NEC and other experienced members as appropriate. I am proactively promoting the association Hundred at every opportunity while at social and challenge events and through social media. I now seek re-election in order for me to continue enhancing the experience for volunteers and entrants alike and to secure the long-term future of the flagship event.

Publicity Officer: David HOLLAND

Proposer: Amy Randall *Seconder:* Kay Rees

Currently serving Publicity Officer. If appointed this will be my last year. Over the last 12 months there has been a fundamental change in publicity strategy towards the use of social media and maximizing the use of the press. My task in this coming 12 months is to put in place a strategy so that a new publicity officer has an established role and direction to raise our national profile and increase our membership.

Long Distance Paths Coordinator: Neil RAWLINS

Proposer: Louise Rawlins *Seconder:* Madeleine Watson

I have been LDP co-ordinator for several years where the main task has been to maintain and keep updated the online database of long distance paths by working with a small dedicated LDP team. The ongoing challenge in the forthcoming year is to find and recruit several more willing volunteers to help undertake this important work

Environment, Risk and Data Protection Officer : Stuart BAIN

Proposer: Andrew Clabon *Seconder:* Gerry Jackson

I am a qualified and experienced risk management practitioner within the financial services sectors. I also have day to day responsibilities with the GDPR and my firm's data protection officer reports to me. I have a passion for environmental conservation and sustainability; working actively with the Wildlife Trust of South and West Wales to promote and educate individuals on the benefits of "the outdoors". I have young children and look to engage them in these activities where possible. With my professional background and personal interests alongside my enjoyment of walking I feel I could add real value to the LDWA.

The Long Distance Walkers Association Limited

Election of the National Executive Committee for 2019

There is a contested election for the post of Treasurer for 2019. Election addresses for the 2 nominees are on this and the next page.

You are eligible to vote if you have been a member of the Association for the calendar year 2018 or if you join for the calendar year 2019 no later than 24th February 2019.

Individual members may return one voting form. Family members may return up to two voting forms provided they bear the names of two different people within the member family.

CANDIDATE I



JOHN ELRICK (LDWA LONDON)

My Financial Background:

- I am a qualified accountant (CIPFA).
- I spent most of my working life in finance and accounting in central Government. I worked mainly for the National Audit Office (NAO), the Government's financial watchdog, as an Audit Manager where I audited the accounts of Government bodies and prepared reports for Parliament.
- I am Treasurer for one other walking club – the Surrey Walking Club (affiliated to LDWA) - and a local charity, the Friends of Bushy and Home Parks.

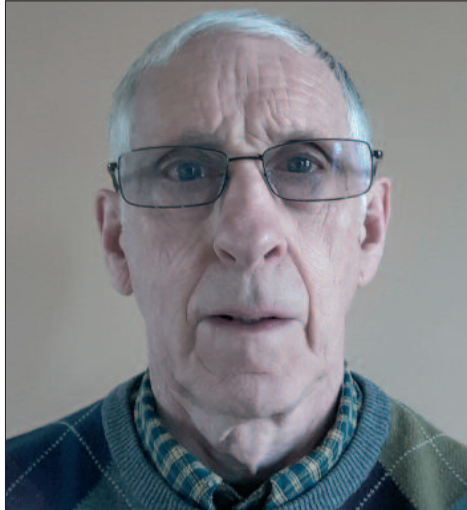
My LDWA Background:

- LDWA member since 1987 (London Group).
- I was initially attracted by Challenge Events and the annual 100 Miles Event (24 completions). I have worked on the Organising Committees of three 100s as HQ Co-ordinator – the Chiltern 100 (2005), the Games 100 (2012) and the Cinque Ports 100 (2018).
- I regularly attend the LDWA AGM and could be seen in recent years with my head down in the front row taking the Minutes!

My Aspirations:

- My rôle will be to support the NEC in its work and to provide relevant and robust financial advice in a period of change and development.
- I will monitor the financial implications of the Business Plan and the proposed key areas of investment. This will include rigorous budgeting of the work on the web site. A significant milestone for the LDWA is its forthcoming 50th anniversary, which may well have cost implications.

CANDIDATE 2



ROBIN RICHMOND

- I have extensive management and financial accounting experience, which has been gained through jobs and interests in the private, public and voluntary sectors and engagement with a wide range of stakeholders, including other professionals and volunteers.
I was a finance manager in a major motor manufacturer with responsibility for setting annual budgets and monitoring performance. As a business planning manager, I had responsibility for developing the long-term business plan and, at other times, the approval of new product investment projects. The company's performance and quality were enhanced through a cultural change programme, which I helped to deliver. For the finance team there was a step change from 'policeman' to 'coach' to facilitate the devolution of responsibilities and the creation of greater job satisfaction.
- The decision by my daughter's primary school that girl's games only were to be stopped due to budget pressures stimulated a continuing interest in the provision of, and access to, an education service capable of providing equality of opportunity for all young people. As a governor and chair of finance, I led transformations from deficits to sustainable financial futures that enhanced the quality of education in two schools. As a civil servant I had responsibility for the funding of Further Education (FE) student financial support to allow all students, who wished to access FE, to do so.
- As a trustee and treasurer of a Civic Society, I engaged with other trustees to build reserves to fund increased activities for the preservation and improvement of the built environment in a town with a large conservation area.
- In a similar capacity for a charity for people with disabilities, I was faced with a situation where the charity's own minibus and volunteer driver were no longer able to provide transport to and from the centre. I negotiated with Social Services for new transport provision and increased funding to ensure the charity's continued operation.
- I have been a member of the LDWA for over 10 years and, having now relinquished my other voluntary activities, I wish to give something back to the Association. I am on the Organising Committee for the 2022 Hundred and I feel that my background and experience will enable me to make a positive contribution, in the post of treasurer, to the achievement of the LDWA's objectives.

Instructions for voting

You can vote in one of two ways:

By post: Complete the voting form on this page and send it to LDWA Election Tellers, c/o Lumbo Farmhouse, St Andrews, KY16 8NS, to be received by 24 February 2019.

Electronically: Members who have registered their email address on the LDWA website will receive information on how they may vote electronically.

Election for Treasurer

You may vote for **one candidate** for the post of Treasurer by placing a **cross** in the box alongside the candidate's name.

John ELRICK	
Robin RICHMOND	

Name(Please Print)

LDWA Membership No.

Signature

The results of the ballot will be announced at the AGM on 10 March 2019 and then put on the LDWA website.