



Wiltshire LDWA AGM Agenda

Sunday 1st December 2019 @ 1400hrs

Royal Oak, Wootton Rivers, Marlborough, SN8 4NQ

Agenda Item		Actions / Notes
1.	Welcome (Lesley)	
2.	Apologies for absence (Clive)	
3.	Approval of last year's AGM minutes (Clive)	
4.	Matters arising (Clive)	
5.	Brief overview of 2019 (Lesley)	
6.	Treasurer's report (Richard)	See attached.
7.	Walks Secretary's report (Andy)	
8.	Secretary's report (Clive)	See attached.
9.	Election of Officers (Clive)	Due to Lesley's imminent departure, we need to elect a new Chair. In accordance with our constitution the role of Walks Secretary needs to be re-elected.
	a. Chair	Graham Instrell has been nominated.
	b. Walks Secretary	Bruce Barclay has been nominated.
10.	Motions (Clive)	No motions have been received.
11.	AOB	Proposed weekend away (Adrian)
		Wiltshire 50 (Andy) - We need to discuss the feasibility of holding the event following Lesley's departure.
		4 th Capital Challenge (John)
12.	Close (Lesley)	

TREASURER'S REPORT

Carol passed on the job of treasurer from 30th November 2018. The club balance was a healthy £3,639.58 and all the details were filed to make it easy to understand. I would like to thank her for her help at handover and afterwards.

The PDA made a profit of £2,577.30 despite buying items, e.g. tables, which will be used for future events. I am reporting 100% of these purchases as PDA expenditure rather than capital expenditure. The PDA profit made it possible to subsidise the Mid Wilts Way and the 50-miler as well as contributing to members' costs in running a checkpoint on the Hadrian's 100. We received donations from the Kent 100, Ridgeway 40, Dorset Giant and Hadrian's 100. This year's accounts show the subsidies for the 2018 Xmas dinner. Similar subsidies for the 2019 Xmas dinner will be in our next year accounts.

We have one uncleared cheque £30 donation to St Nicholas Church whose porch we used as a checkpoint on the PDA. The church has deposited this cheque but Barclays have not yet removed the £30 from our account.

Our balance on 4 Nov 2019 was £4,225.64. This is £586.06 higher than 30th November 2018. However the 2 sums are not directly comparable as we have some 2019 Xmas dinner deposits in our account and we have not yet paid a deposit to Avebury Hall hire (PDA checkpoint). We have paid a HF weekend deposit for 2020 which should be recovered from those booking on this event. On a more comparable basis we are about £400 better off than at the same time last year.

Our balance is healthy but we should not be complacent as there may be a call for funds to support the national LDWA IT project and we are almost committed to subsidising 2 coach bookings. One risk to which we are exposed is last-minute cancellation of the 2020 PDA - for example if there is a foot and mouth problem with agriculture. With the worst timing this could cost us almost £2,000.

I welcome questions, comments and requests to see receipts. Ideally before the AGM (to richard.hotchkiss@gmail.com) but also during and after the AGM.

LDWA WILTSHIRE ACCOUNTS SUMMARY 30/11/2018 TO 4/11/2019

	Income	Expenditure	Net income
Balance 30 th November 2018	£3,639.58		£3,639.58
Avebury hall deposit paid last FY	£40.00		
2019 PDA	£4,074.09	£1,496.79	£2,577.30
2018 Christmas dinner subsidies		£437.50	-£437.50
Gifts (Flowers, meals, gate installation)		£286.85	-£286.85
Mid Wilts Way	£251.56	£490.00	-£238.44
Hadrian's 100	£274.18	£1,383.03	-£1,108.85
Shropshire weekend	£4,672.50	£4,669.60	£2.90
Wiltshire 50 Group Walk	£125.58	£268.15	-£142.57
Donations (Dorset Giant, RW40 and Kent 100)	£310.00		£310.00
Secretaries weekend		£45.00	-£45.00
AGM cards		£42.00	-£42.00
2020 HF Weekend deposit		£200.00	-£200.00
AGM/Xmas dinner deposits	£127.07		£127.07
Cheque not yet cleared (St Nicholas)	£30.00		£30.00
Balance as at 4 Nov 2019		£4,225.64	
Totals	£13,544.56	£13,544.56	

Income = Expenditure. Correct. Both £70 higher than cash flow number. (£40 hall deposit in last FY and £30 cheque not yet cleared)

Notes

- Many thanks to Carol for handing over the accounts in an excellent state and for her help on many occasions.
- Balance healthy due to a very profitable PDA. However we should not be complacent especially as there may be a call on group funds for LDWA IT project
- Activities should not be judged by their net profit or cost as the 'subsides' were intentional.
- Hadrian's 100 particularly expensive because of distance.
- Balance is £586.06 greater than at the end of the accounts last year.
- Not directly comparable due to timing of Xmas dinner deposits, hall hire etc.
- On a comparable basis we are about £400 better off than 12 months ago.
- Caution. Cannot guarantee that Stripe payments between 3rd October and 4th November have been correctly split between the 50 event and the AGM meal.

LDWA Wiltshire 2019	£43,773.00			Cash flow
	Debits	Credits	Balance	
30 Nov 18			£3,639.58	
5 Dec 18	£453.00		£3,186.58	Christmas dinner subsidy (437.50) and meal for Mark Rendall's wife (15.50)
11 Jan 19		£474.52	£3,661.10	Sientries PDA
4 Feb 19		£975.00	£4,636.10	Shropshire weekend deposits
15 Jan 19	£40.00		£4,596.10	Flowers. Betty Lewis and Carol Holmes
7 Feb 19		£450.00	£5,046.10	Shropshire weekend deposits
7 Feb 19		£154.76	£5,200.86	Stripe payments for MWW
31 Jan 19	£1,425.00		£3,775.86	Shropshire weekend deposits to HF
31 Jan 19		£867.36	£4,643.22	Sientries PDA
20 Feb 19	£11.98		£4,631.24	Storage boxes for PDA food
7 Mar 19		£38.64	£4,669.88	Stripe payments for MWW
7 Mar 19		£955.08	£5,624.96	Sientries PDA
12 Mar 19	£273.68		£5,351.28	Disposable bowls and cutlery
29 Mar 19		£19.52	£5,370.80	Stripe payments for MWW
1 Apr 19		£9.66	£5,380.46	Stripe payments for MWW
1 Apr 19		£892.80	£6,273.26	Sientries PDA
10 Apr 19	£82.50		£6,190.76	Milton Lilbourne village hall for 50
10 Apr 19	£187.92		£6,002.84	Tables
15 Apr 19		£11.63	£6,014.47	Stripe payment for PDA
16 Apr 19	£300.00		£5,714.47	PDA float for Lesley
26 Apr 19	£80.00		£5,634.47	Avebury S&S hall hire
27 Apr 19	£83.40		£5,551.07	Potatoes for PDA
28 Apr 19	£170.55		£5,380.52	PDA expenses Andy Todd
28 Apr 19	£60.00		£5,320.52	Vale of Pewsey Scout Club. Hut hire
28 Apr 19	£50.00		£5,270.52	Vale of Pewsey Scout Group donation
28 Apr 19		£11.63	£5,282.15	Stripe payment for PDA
1 May 19		£799.44	£6,081.59	Sientries PDA
1 May 19	£22.26		£6,059.33	PDA expenses Lesley
1 May 19	£12.00		£6,047.33	PDA expenses, Carol. Via Lesley

1 May 19	£38.00		£6,009.33	PDA expenses. Dr Janette Armstrong
2 May 19		£11.63	£6,020.96	Stripe payment for PDA
2 May 19	£300.00		£5,720.96	Pewsey Vale Coaches, stages 1 and 2 of MWW
28 Apr 19	£30.00		£5,690.96	St Nicholas Church Huish. Donation
28 Apr 19	£30.00		£5,660.96	Calstone PCC. Donation (Church)
14 May 19	£55.20		£5,605.76	PDA expenses Clare
20 May 19		£9.66	£5,615.42	Stripe payment for MWW
21 May 19		£9.66	£5,625.08	Stripe payment for MWW
28 May 19	£409.50		£5,215.58	Metroprinting. T shirts
31 May 19		£150.00	£5,365.58	Shropshire weekend deposits
31 May 19		£50.00	£5,415.58	Sientries retention for PDA
3 Jun 19	£46.00		£5,369.58	Hadrian 100 checkpoint food, Clare
5 Jun 19		£9.66	£5,379.24	Stripe payment for mww
10 Jun 19		£9.66	£5,388.90	Stripe payment for 50
11 Jun 19	£51.35		£5,337.55	Committee meeting, Bear, Devizes
12 Jun 19	£200.00		£5,137.55	HF deposit for 2020 holiday
12 Jun 19		£75.00	£5,212.55	Shropshire weekend deposit
12 Jun 19	£51.80		£5,160.75	PDA warning signs and stakes Clive
13 Jun 19		£100.00	£5,260.75	Donation from Dorset LDWA for Giant CP
13 Jun 19	£27.53		£5,233.22	100 Checkpoint food. Bea
14 Jun 19	£225.00		£5,008.22	Passing on 3x£75 deposits for Shropshire weekend
14 Jun 19	£850.00		£4,158.22	Hadrian 100 Cps. 8x£100 plus £50
17 Jun 19	£50.00		£4,108.22	Hadrian 100 CP £50 (C Stockton)
19 Jun 19		£9.66	£4,117.88	Stripe payment for 50
3 Jul 19	£190.00		£3,927.88	Coach for stage3 of MWW
10 Jul 19	£180.00		£3,747.88	Wiltshire Council labour cost for memorial gate installation
10 Jul 19		£50.00	£3,797.88	Donation from Ridgeway 40
11 Jul 19		£74.18	£3,872.06	Hadrian 100 checkpoint food reimbursement
18 Jul 19		£160.00	£4,032.06	Kent 100 donation
19 Jul 19		£9.66	£4,041.72	Stripe payment for 50
7 Aug 19		£9.66	£4,051.38	Stripe payment for 50
7 Aug 19		£900.00	£4,951.38	Shropshire weekend
27 Aug 19		£1,950.00	£6,901.38	Shropshire weekend
19 Aug 19		£200.00	£7,101.38	Hadrian100
3 Sep 19		£19.32	£7,120.70	Stripe payment for 50
6 Sep 19	£3,019.60		£4,101.10	Shropshire weekend
12 Sep 19		£172.50	£4,273.60	Shropshire weekend
18 Sep 19	£75.00		£4,198.60	Hall for 50 Market Lavington
3 Oct 19		£19.32	£4,217.92	Stripe payments for 50
10 Oct 19		£28.98	£4,246.90	Stripe payment for 50
14 Oct 19	£110.65		£4,136.25	Food for 50 (Lesley)
14 Oct 19		£9.66	£4,145.91	Stripe payment for 50
15 Oct 19		£9.66	£4,155.57	Stripe payment for 50
15 Oct 19		£32.63	£4,188.20	Stripe payment for AGM meal
21 Oct 19		£18.04	£4,206.24	Stripe payment for AGM meal
24 Oct 19	£45.00		£4,161.24	LDWA Secretaries weekend

29 Oct 19		£47.22	£4,208.46		Stripe payments for AGM meal
4 Nov 19	£42.00		£4,166.46		AGM meal cards
4 Nov 19		£29.18	£4,195.64		Stripe payments for AGM meal
			£4,195.64		
				£4,039.20	Is 2019 PDA entry money from Sientries
				£251.56	is Stripe payments for MWW
				£34.89	Stripe payments for PDA
				£125.58	Stripe payments for 50
				£251.56	MWW income
				£238.44	MWW net cost
				£1,383.03	Hadrian 100 CP total costs
				£1,108.85	Hadrian 100 CP net costs
				£4,669.60	Shropshire total costs
				£4,672.50	Shropshire income
				£127.07	Christmas dinner payments to 4 Nov
Income+balance from last year			£13,474.56		
Expenditure			£9,278.92		
Balance			£4,195.64		

Caution. Cannot guarantee that Stripe payments between 03/10 and 04/11 have been correctly split between the 50 event and the AGM meal.

Pewsey Downsaround 2019 - Final account: 3rd November 2019		
Income		
£4,039.20		Net Entry fees from Sientries. Gross £4,368.00 (168 non members @ £18 each, 131 members @ £12 each)
£34.89		Stripe entry fees, 3
Total income		
	£4,074.09	2018 income (net of Sientries charges) was £2,974.01
Expenditure itemised		
£40.00		Avebury Hall deposit, paid in 2018.
£11.98		Plastic boxes for food
£273.68		Biodegradable bowls and cutlery
£187.92		Folding tables (Currently being stored by Adrian)
£300.00		Food (Lesley)
£83.40		Baking potatoes
£80.00		Remainder of Avebury hall hire
£30.00		Calstone PCC donation
£30.00		St Nicholas Church Huish donation
£60.00		Vale of Pewsey Scout club hut hire
£50.00		Vale of Pewsey Scout club donation
£170.55		IT, printing and food (Andy)
£22.26		Food Lesley

£38.00		Food, Janette
£12.00		Food Carol, via Lesley
£55.20		Food Clare
£51.80		Signs (Clive)
Total		
£1,496.79		2018 expenditure was £876.09
		Main reasons for higher expenditure are biodegradable bowls/cutlery, tables and more food.
Surplus		
	£2,577.30	2018 surplus was £2097.92
PDA summary		
	£4,074.09	Entries (net)
£180.00		Hall Hire
£110.00		Donations (Checkpoint related)
£1,206.79		Food, IT, printing & Equipment
	£2,577.30	Surplus

SECRETARY'S REPORT

The circulation of our monthly newsletter has continued to increase steadily throughout the year. Thank you to everyone who has contributed to it. I'm also pleased to be able to tell you that the group's membership currently stands at around 240 members.

I recently spent a weekend representing the group at the LDWA Local Groups' Weekend in Sherwood Forest, the details for which are included in the December newsletter. I'm happy to take questions if anyone has them. One item to mention is that we need to ensure the walks register details are uploaded onto the LDWA's database after each walk.