

Relevant Group Reps Update

- Formality
 - Constitution / Articles of Association – legal advice
 - Walks Register – insurance & legal advice
 - Coroners Court – Group Chair called
 - Data Protection -GDPR – complaints, training, access restriction
- We must protect ourselves
 - Group, Officers, Walk leaders, Marshals

Two Crosses

- 32 events tried & trusted methods
- Single point of contact published
- Some documentation from early years
- Manual created and updated over last 7 years
 - RD, walked GPX
 - Staffing Rota
 - CP times, equipment & food documented
 - Marshals Duties added after 2017 incident
- Must Do: CP Lead brief re marshal duties

2017 Red Rose 50

- Success despite some shortcomings
- CP info issued but only late comments on menu
- Comms issues – emails & phone responses
- Pre event document consolidation for Control highlighted
 - RD – 2 group recces but minimal last minute update
 - GPX – plotted only & last minute update
 - CP times – last minute change for 27m runners and 24hour walkers
 - Staff rota lop-sided, CP over staffed but HQ short
- Lacked timely formal information check and sign off

Role Volunteers

Role	Title	Volunteers	Information
1	RR50 Co-ordinator	Gordon Stone	More time from January. Strength is to co-ord using modern technologies. Not take over but complement Viv with my skills.
		Roger Jackson	Away part July & August
2	Event Secretary	Nick Halford	
3	Event Treasurer	Paul Allen	Volunteered at AGM. Group Treasurer with bank account access
		Roger Jackson	Away part July & August
		Bernard Hedley	If no other volunteers
4	Route Master	Karen Nash	Away November. Would be on the event as part of ultra programme.
		Ken Noble	Volunteered at GH party
		Roger Jackson	Away part July & August
		Gordon Stone	Reduced work commitments. Horwich councillor
5	Entries Secretary	Caroline Tennant	
6	Checkpoint Co-ordinator	Alma & Dave Walsh	
7	Equipment Manager	Viv Lee	
8	Catering Manager	Viv Lee	
9	Staffing Co-ordinator	Roger Jackson	Away part July & August
10	IT Manager (website)	Hilary Scott	Group IT Secretary with website access

Proposed Committee

No.	Title	Volunteers	Information
1	RR50 Co-ordinator	Gordon Stone	Manage event: preparation, OTD delivery, safety of entrants, post event issues
2	Event Secretary	Nick Halford	Version Control of Manual
3	Event Treasurer	Paul Allen	
4	Route Master	Ken Noble	
5	Entries Secretary	Caroline Tennant	All entrant contacts
6	CP Co-ordinator	Dave & Alma Walsh	
7	Equipment Manager	Viv Lee	
	Catering Manager	Viv Lee	
8	Staffing Co-ordinator	Roger Jackson	90% staff rota committed before holiday
9	Meeting Secretary	Alison Wadsworth	Governance, standard minutes & action
10	Group Assurance	Paul Wadsworth	Look after Group interests
	Group Events Secretary	Viv Lee	Owens both events
	IT Manager (website)	Hilary Scott	

Committee

- Agreed Roles and Responsibilities
- Meetings
 - Regular scheduled, formal with standard Agenda,
 - Action minutes: what, who, when
 - Agreed Documents
 - Manual, Staff rota, CP details, RD, Menu
 - Owner
 - Draft, review, agree, issue, update as required
 - Version control
 - Central library
- RAG review with potential to cancel

2018 Decision

- Don't repeat the same mistakes
 - Why did Wycoller 100k not get repeated?
 - Learn from 2017 XX and RR50 experience
- Modern Society – complain / blame / claim
- Don't start what we cannot finish
 - Wasted time
 - Loss of SI fees and CP deposits
 - Loss of Group credibility
- KISS is not an option, Formal rigour required
- Timely confirmed completion of documentation

Vote

Previous meetings agreed to issue the Organising Roles as defined by the Events Secretary that needed to be filled in order to run a 2018 RR50.

YES - you believe that the Organising Roles have been filled and that the named volunteers can successfully deliver a 2018 RR50

NO – you do not believe that a 2018 RR50 can be delivered.

Next steps

- Immediate decisions
 - Date & time of event (15/16 Sep 2018)
 - Group Reps Agenda: Open to Offas, In Pendle's Shadow
 - Y/N - 28 mile route
 - Y/N - Ultra runners
 - Date & time of initial meeting at Group Secretary's house in January
- Then monthly meetings prompt 7:??-7:59 before Group meeting
- RS50 Co-ord to draft R&R and required documents for January meeting
- Group Secretary to draft positive Strider article
- A will from some of active members to go ahead – must now ensure rest of members buy in to marshalling