

LDWA East Lancs Group

Minutes of the Meeting Held at 8pm on Tuesday 1st May 2018
at the Doffcocker Inn, Chorley Old Road, Bolton BL1 5QD.

Present:

Paul Wadsworth (PW)	Chair
Alison Wadsworth (AEW)	Secretary
David Walsh (DW)	Walks Secretary
Viv Lee (VL)	Social and Events Secretary
Hilary Scott	IT Secretary
Alma Walsh (AW)	Ordinary Committee Member
Ken Noble	Ordinary Committee Member
Peter Steckles	Ordinary Committee Member
Caroline Tennant (CT)	Nick Halford
Andy Griffin	Barbara Shelton
Paul Raine	Sue Raine
Mike Bushby	

Apologies:

Paul Allen (PA)	Treasurer
Steve Clarke	Sue Boardman
Roger Jackson	

The Group was quorate and the meeting opened at 8.05pm and closed at 9.15pm.

1. Minutes of the Last Meeting:

The Minutes were accepted as a true record of April's meeting.

2. Matters Arising:

Action 18.01: Local Groups must obtain name, address and emergency contact details for non-members who participate in advertised Group walks. This is to ensure that the current third party insurance provided by the Group covers non-members.

Action 18.01: The Chair and Walks Secretary to agree a pro forma for implementation in January 2018.

The Chair presented a draft Procedure entitled 'Management of Walk Safety' which had been shared with the Secretary and Walks Secretary. This Procedure adds this new requirement to current best practice and also includes sections covering the responsibilities of every walker. The aim is to provide an easy to use, best practice guide that can act as a reminder at the start of each social walk.

Comments received include:

1. Amend the section to state that whilst dogs are usually accepted on walks check with the walk leader that this is the case as there may be some exceptions, for example walks in nature reserves etc.
2. Add a section to advise new walk leaders on how to carry out recces.

The Group voted to implement the updated Procedure with the Chair trialing it on his 29th April 2018, Bronte Round walk.

CT will provide laminated copies that will be distributed to regular walk leaders.

This issue has been overtaken due to the requirement for the NEC and every local group to comply with new national General Data Protection Regulations (GDPR) and is

currently on hold. Draft documents have been issued by NEC for review by Group Secretaries. NEC are to meet on 7th April, with advice, guidance and an updated Data Protection policy being issued to all group officers and all LDWA members in May.

May update: GDPR has to be implemented by 25th May 2018. Three documents will be sent out by the NEC prior to this. The introduction of GDPR will probably mean some different ways of working for the Group. We will await the new documents and discuss the implications with the Group at a later meeting.

Action: Ongoing

18.02 The Chair tabled a proposed Income/Expenditure for 2017/18 which shows that the Group generated a healthy profit from the 2017 Two Crosses and Red Rose 50 Challenge Events and listed the usual routine spend (Equipment storage, June party, Xmas meal thank you paid to Event Marshals, meeting refreshments etc). The Group are invited to make proposals as to how this money could be spent. New agreed items include:

- Refresher CPR Course
- Purchase of 100 plastic soup bowls at an approximate cost of £150.

Action 18.02: The Secretary to action the above, and all to provide further suggestions.

May update:

- The original 99 plastic bowls ordered at a cost of £126 arrived but were deemed more suitable as desert bowls. 100 soup bowls were ordered following approval from a quorum of committee members at a cost of £232 These are now stored at St Margaret's Church.
- Horwich Fire Station has offered the Group a CPR Course, suitable both as an introduction and a refresher, at **10.30am on Saturday 8th September 2018**. If anyone is interested in attending this course please contact the Secretary. Places are limited to 15 but the Fire Service is happy to put on additional dates as required.
- Further suggestions on future expenditure can be raised at any Group meeting or via email to then Secretary.

Action: Closed

18.03 The Treasurer has received a cheque for £170 from the North Yorkshire 100 Committee in recognition of the Group's contributions to the breakfast stop on the 2017 100. A debate on how these monies should best be used took place and the Group voted that the money should be divided equally between the marshals who provided a full shift at the breakfast stop.

Action 18.03: Viv Lee has identified 16 marshals who will each receive an equal share of the £170. The Treasurer will send out cheques.

May update: Cheques to be sent out.

Action: Ongoing

18.04 As The Two Crosses is an anytime challenge the revised GPX and Route Description (bypassing Redisher Wood) needs to be updating on the Long Distance Paths section of the LDWA web site.

Action 18.04: CT to arrange the update.

May update: CT has sent the revised GPX, route description and photographs to the LDP Co-ordinator for inclusion on the LDWA web site.

Action: Closed

18.05 The Group agreed to make the following donations to recognise support given to the Two Crosses Event:

- £45 to Bolton Mountain Rescue
- £25 to the National Trust

- £100 to the Laurel Centre's Roof Appeal

Action 18.05: The Treasurer to make the agreed donations on behalf of the Group.

May update: Cheques to be sent out.

Action: Ongoing

18.06 It was agreed to hold the next Two Crosses Event on Sunday 17th March 2019.

- Entry prices were agreed as follows:
 - Members £8.00
 - Non-members £10.00
 - All above prices are in addition to SI fees
 - On the day entries £14.00

Action 18.06: Viv Lee to book the Laurel Centre.

May update: Laurel Centre booked

Action: Closed

18.07 There are currently insufficient Hi Viz jackets for the RR50.

Action 18.07: CT to order more.

May update: Carolyn Tennant has costed the purchase of 20 Hi Viz jackets, branded with the Group's name would cost £80, unbranded £50.

Purchase will be decided nearer the event. Action transferred to RR50 Committee.

Action: Closed

Agenda Items:

3. Chair and Secretary's Update:

3.1 The Chair referred to the National Chair's Newsletter recently sent out to all members with reference to:

- The Group's usage of social media to raise the profile of the LDWA and try to encourage new members. Hilary Scott is currently the only Group member regularly posting on Facebook.
- The South Wales Group use of new website software to log all its walks. This is interesting but more information, inclination and expertise may be needed for us to implement.
- Volunteers are needed to hold the 2022 100 Challenge Event, which falls in the Group's 50th Anniversary Year. No interest was expressed at the meeting.

3.2 The Chair reported that at present the Group had 271 primary and 230 associate members with 60 members having opted out of email communications.

3.3 Welcome emails have been sent to all members joining the Group in 2018. An update email will be sent to all members who joined in 2017.

4. Treasurer's Update:

4.1 In the Treasurer's absence the Chair gave a verbal update on the Group's financial position.

4.2 Ghyll Head 2017 and the accommodation at Kent 2018 have all been paid for at no detriment to the Group.

5. Event Secretary's Update:

5.1 Red Rose 50

- To date there have been 29 entrants. This is a disappointing figure and it is

hoped that there will be a surge of entrants following the 100.

- The Red Rose 50 Committee had met before the Group meeting and plans are well advanced, with the revised route being completed before the June meeting.
- The RR50 Committee will agree a break even analysis for the event if entrant numbers remain low.

Two Crosses

- If any Marshal has any clippers left from the Event please return them to Caroline.
- It was agreed that a self clip would be sited to ensure that entrants do not use Redisher Wood.
- Viv reported that the Laurel Centre's glass dome will be replaced next week.
- Caroline reported that the Two Crosses Event will be included in the next edition of Strider.
- The SI page has been set up and just needs checking.

6 Walks Secretary's Update:

- 6.1 The Source to Sea series of Wednesday walks scheduled through June, July, August and September 2018 has been cancelled due in part to the high cost of coach transport.
- 6.2 Dave and Alma are leading The Ramsbottom Round on Sunday 24th June 2018 to tie in with Viv and Barbara's fund raising event at Holcombe Tower. The Group has some badges available for sale. It was agreed that the £2.00 cost would be donated to the Motor Neurone Disease Association.
- 6.3 The Walk Programme to December 2018 has been filled.

7. Social Secretary's Update:

- 7.1 Full details of all social events can be found on the website.
- 7.2 The Two Crosses/100 Party is confirmed as Saturday 9th June 2018 at St. Margaret's Church Hall. The Group will provide bottled beers, wines and soft drinks. Norman Thomas has agreed put on a quiz. An email will be sent to all members asking for contributions to the buffet, responses to Viv.

8. IT Secretary's Update:

- 8.1 The IT Secretary's had reported that the website was up to date. Website statistics will be presented at a future meeting.
- 8.2 Andy Griffin suggested that Hilary should link the Group's Facebook page to the National LDWA's which would boost visibility and hopefully the number of visits.
- 8.3 Following a discussion about the Group's logo it was agreed that Caroline Tennant would discuss our requirements with her neighbour who is a graphic designer to assess likely costs of updating this.

9. Any Other Business

9.1 Member's Open Forum:

Viv announced that The Hebden was no longer being run by the Calderdale Group.

A number of members attended Bob James's funeral recently. The Group made a £50 donation to Cancer Research in lieu of flowers.

Hilary will contact Bob's daughter to ask permission to put some pictures of Bob on the Group's In Memoriam page.

Bob had led the Dambusters Walk in September 2017, it was agreed that a memorial walk would be held on 31st March 2019 led by Dave and Alma Walsh.

John Pickton is still suffering from a long standing chest complaint and the Group agreed to forward a gift and card with its best wishes.

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Date and Time of Next Meeting
8pm, on Tuesday, 5th June 2018
at the Doffcocker Inn, Chorley Old Road, Bolton BL1 5QD

Sandwiches will be provided.

ALL WELCOME