

**LDWA East Lancs Group**

**Minutes of the Meeting Held at 8pm on Tuesday 6<sup>th</sup> February 2018**  
**at the Doffcocker Inn, Chorley Old Road, Bolton BL1 5QD.**

**Present:**

Paul Wadsworth (PW)	Chair
Alison Wadsworth (AEW)	Secretary
Paul Allen (PA)	Treasurer
David Walsh (DW)	Walks Secretary
Viv Lee (VL)	Social and Events Secretary
Alma Walsh (AW)	Ordinary Committee Member
Ken Noble	Ordinary Committee Member
Gordon Stone	Publicity Officer
Caroline Tennant (CT)	Roger Jackson
Barbara Shelton	Steve Clarke
Sue Boardman	Paul Raine
Sue Raine	

**Apologies:**

Hilary Scott	IT Secretary
Peter Steckles	Nick Halford

**The Group was quorate and the meeting opened at 8.05pm and closed at 9.35pm.**

**1. Minutes of the Last Meeting:**

The Minutes were accepted as a true record of December's meeting.

**2. Matters Arising:**

**Action 18.01:** Local Groups must obtain name, address and emergency contact details for non-members who participate in advertised Group walks. This is to ensure that the current third party insurance provided by the Group covers non-members.

**Action 18.01:** The Chair and Walks Secretary to agree a pro forma for implementation in January 2018.

**February update:** The Chair presented a draft Procedure entitled 'Management of Walk Safety' which had been shared with the Secretary and Walks Secretary. This Procedure adds this new requirement to current best practice and also includes sections covering the responsibilities of every walker. The aim is to provide an easy to use, best practice guide that can act as a reminder at the start of each social walk.

Comments received include:

1. Amend the section to state that whilst dogs are usually accepted on walks check with the walk leader that this is the case as there may be some exceptions, for example walks in nature reserves etc.
2. Add a section to advise new walk leaders on how to carry out recces.

The Group voted to implement the updated Procedure with the Chair trialing it on his 29<sup>th</sup> April 2018, Bronte Round walk.

CT will provide laminated copies that will be distributed to regular walk leaders.

**Action:** Ongoing

**Agenda Items:**

**3. Chair and Secretary's Update:**

3.1 The Chair tabled a proposed Income/Expenditure for 2017/18 which shows that the Group generated a healthy profit from the 2017 Two Crosses and Red Rose 50 Challenge Events and listed the usual routine spend (Equipment storage, June party, Xmas meal thank you paid to Event Marshals, meeting refreshments etc). The Group are invited to make proposals as to how this money could be spent. New agreed items include:

- Refresher CPR Course
- Purchase of 100 plastic soup bowls at an approximate cost of £150.

**Action 18.02:** The Secretary to action the above, and all to provide further suggestions.

**Action:** Ongoing

**4. Treasurer's Update:**

4.1 The Treasurer gave a verbal update on the Group's financial position.

4.2 The Treasurer has received a cheque for £170 from the North Yorkshire 100 Committee in recognition of the Group's contributions to the breakfast stop on the 2017 100. A debate on how these monies should best be used took place and the Group voted that the money should be divided equally between the marshals who provided a full shift at the breakfast stop.

**Action 18.03:** Viv Lee to provide names of the marshals to the Treasurer who will then issue cheques.

**Action:** Ongoing

**5. Event Secretary's Update:**

**5.1 Two Crosses Event**

- CT reported that 83 entries had been received to date, which is an increase on previous years. 80% of these have been received through SI.
- Mountain Rescue and the Police have been informed of the event.
- The route description has been updated to include the diversion around Redisher Woods. Caroline thanked Nick Halford for his assistance in reccing the route.
- Caroline has sourced a replacement Emergency Mobile for use on future Challenge Events. This has been topped up with £10 credit. The new number is included on the route description and tallies.
- Updated route description and GPX file are on the Group's web site.
- Equipment collection from St. Margaret's Church will take place on Saturday 17<sup>th</sup> March at 11am. Return from CP2 and 4 will be completed mid afternoon following by the remainder from the Laurel Centre after the event. Viv Lee suggested that CP Leaders collect required equipment from the Church rather than from the Laurel Centre – Viv to arrange with CP leads.
- Barbara Shelton volunteered to take over the Soup Rota from Alma Walsh. Please contact Barbara with offers of soup at [shelts@surfanytime.net](mailto:shelts@surfanytime.net).

**5.2 Red Rose 50 Event**

- The RR50 Committee had met before the Group meeting, brief update as follows:

- CT confirmed 5 entries received to date, all via SI.
- All CPs booked.
- Route is being updated by Ken Noble and current changes were shown.
- Staffing Co-ordinator Roger Jackson has most CP Leaders identified. Volunteers to marshal still required.
- Article about the Red Rose 50 will appear in the next Strider.

**6. Walks Secretary's Update:**

6.1 The Walks Secretary is looking for walk leaders for the September to December 2018 Walks Programme. Please contact Dave if you would like to lead a walk.

**7. Social Secretary's Update:**

7.1 Full details of all social events can be found on the website.

7.2 The Two Crosses/100 Party is confirmed as Saturday 9<sup>th</sup> June 2018 at St. Margaret's Church Hall. The Group will provide bottled beers, wines and soft drinks.

**8. IT Secretary's Update:**

8.1 With her apologies, the IT Secretary's had reported that the website was up to date. Website statistics will be presented at a future meeting.

**9. Any Other Business**

**9.1 Member's Open Forum:**

Viv Lee thanked the Group for the flowers, cards and messages of help and support received during her daughter Lauren's recent stay in hospital. Lauren is now at home and eating.

9.2 The balance for the forthcoming SWCP holiday is due shortly.

9.3 Due to a number of apologies there will be no Group meeting in March 2018. The next meeting will be 8:00pm, Tuesday 3<sup>rd</sup> April 2018.

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**Date and Time of Next Meeting**  
**8pm, on Tuesday, 3<sup>rd</sup> April 2018**  
**at the Doffcocker Inn, Chorley Old Road, Bolton BL1 5QD**

**Sandwiches will be provided.**

**ALL WELCOME**