

LDWA East Lancs Group

Minutes of the Meeting Held at 8pm on Tuesday 5th September 2017

at the Doffcocker Inn, Chorley Old Road, Bolton BL1 5QD.

Present:

Paul Wadsworth (PW)	Chair
Alison Wadsworth (AEW)	Secretary
Paul Allen (PA)	Treasurer
David Walsh (DW)	Walks Secretary
Viv Lee (VL)	Social and Events Secretary
Hilary Scott (HS)	IT Secretary
Alma Walsh (AW)	Ordinary Committee Member
Ken Noble	Ordinary Committee Member
Peter Steckles	Ordinary Committee Member
John Picton	Ordinary Committee Member
Caroline Tennant (CT)	Nick Halford
Paul Kielcy	Dave Shephard
Steve Clarke	Sue Boardman
Paul Raine	Roger Jackson

Apologies:

Gordon Stone, Heather White

The Group was quorate and the meeting opened at 8.05pm and closed at 9.50pm.

1. Minutes of the Last Meeting:

The Minutes were accepted as a true record of July's meeting, it was noted that the wrong date was used, it should have read 4th July and not 6th June 2017.

2. Matters Arising:

7.17 An alternative storage space for the Group's equipment has been identified in the loft space at St. Margaret's Church, Halliwell, Bolton.

The group agreed to give notice to Rochdale Scout Group and the Secretary will contact the church to make arrangements to commence storage.

September update:

- The Chair has installed robust shelving at a cost of £138.
- Volunteers were thanked for their assistance in moving the Group's equipment from the Scout Hut to the church.
- Viv has requested another set of shelves and more space to store additional equipment. The Chair will contact the Church to see if this is possible. The Group agreed to pay reasonable costs to enable this, including the donation of a set of shelves to the Church, if required.

Action: Ongoing

17.18: At April's meeting it was agreed to continue funding recce expenses for walk leaders. The Walks Secretary confirmed that the 12 month period referred to runs from October to September. The 20p per mile was agreed to still be adequate. The Secretary to type up the Payment of Expenses to Walk Leaders Process and

send to the IT Secretary for inclusion on the web site.

September update:

- The updated and approved Policy has been added to the website.

Action: Closed

Agenda Items:

3. Chair and Secretary's Update:

- 3.1 It was noted that the Group's AGM will be held at the Doffcocker Inn on Tuesday 7th November 2017.
- Any motions should be raised with the Secretary by October's meeting, Tuesday 3rd October 2017.
 - Nominations for any of the officer's roles should be sent to the Secretary, with a proposer and seconder, to be received by Tuesday 24th October 2017.
 - The Doffcocker is unable to provide refreshments for the meeting but is happy for the Group to bring its own. To be discussed and agreed at the October meeting.
- 3.2 The Chair and Secretary will not be attending the Local Group Rep's weekend at Hawes but are happy to attend the meeting on Sunday 12th November 2017.
- 3.3 The National AGM will be held 9th -11th March 2018 at Scunthorpe.
- 3.4 An update to all members has been sent from Gail Elrick, LDWA Chair. No comments were raised by the Group.

4. Treasurer's Update:

- 4.1 The Treasurer gave a verbal update on the group's financial position, noting that a number of future payments needed to be made.
- 4.2 Gordon Stone had advised that a £15 domain licence was due for payment for the Breath of Fresh Air Website. The Group as uncertain why this was still required rather than being part of the Group's website.
Action 17.28: The Chair to contact Gordon to discuss.
Action: Ongoing
- 4.3 A discussion was held as to whether the Group should provide its bank details to enable electronic transfers to be made. To be discussed at a later meeting.

5 Walks Secretary's Update:

- 5.1 The Walks Programme for January to April 2018 was complete. Please send walk details to the Walks Secretary as soon as possible.

6. Social Secretary's Update:

- 6.1 Full details of all social events can be found on the website.

7. IT Secretary's Update:

- 7.1 The IT Secretary reported that the web site was up to date.

8. Any Other Business

8.1 Member's Open Forum:

No updates.

9. Event Secretary's Update:

9.1 Two Crosses Event

- CT reported that 9 entries had been received to date.
- Two Crosses monies paid from SI were currently paid into CT's bank account.
Post meeting note: This has now been changed and any monies received from SI are paid into the Group's bank account.
- No further updates.

9.2 Red Rose 50 Event

September update, Viv confirmed the following:

- There have been 231 entrants registered to date.
- The stated maximum number of entrants is 250, but the Group agreed it would accept all on the day entries.
- Viv confirmed all CPs had been sorted and thanks to all.
- The Chair requested that Entwistle CP (Batridge Barn) contact Control at JSC on at least an hourly basis as mobile phone reception was poor at that CP.
- A reminder that dogs were not allowed at JSC. Access to the other CPs was queried but not felt to present a problem.
- Kath Page has printed out some 28 mile route descriptions for entrants who wish to change from the 50 mile route at Rivington CP. These need to be available soon after the CP opens.
- It was agreed to give all entrants a questionnaire on completion to gauge their thoughts on the event.

Action 17.29: The Secretary to update the questionnaire previously used at the Two Crosses and forward to Caroline for printing. The results would be brought to the October meeting.

Action: Ongoing

Viv will provide a full debrief on the Red Rose 50 Event at the October meeting, including a financial report. It is hoped a full and frank discussion will take place as to the success of the event and any thoughts on the future of the event.

8 entrants on the Marshals Walk. There will be a small financial loss on the Marshals Walk but this is the only year it will be put on.

Action 17.27:

- Viv to try to negotiate a discount at JSC due to the extended continuous overnight periods that the 2 bookings cover for which a 'bulk' discount could apply.
- Volunteers are still required for the Marshals' Event, covering kitchen duties from Saturday evening to Sunday morning. Please contact Viv Lee if you can volunteer.

September update:

Viv had been unable to secure a discount from the JSC but there would be no charge applied for the set up on Friday 15th.

Action: Closed

9.2.1 Route:

- The route has been finalised with the route description being updated by Kath Page.
- Some debate occurred about the route at White Coppice. The Chair agreed to walk the relevant section and send comments/updates to Kath Page. There was some doubt as to the grid reference at Belmont, the Chair to contact Kath.

Action 17.19: Kath Page to update the route description and GPX file with any amendments and send to Hilary for inclusion on the web site by 30th June 2017.

July update:

- Chair had sent amendments to the route to Kath Page.
- Following the 2nd Sunday recce the Chair suggested a route amendment following the Lumb Carr Lane CP to avoid potential risks. This was agreed by the Events Secretary. The Chair to update Kath Page.
- It was agreed that version control of the route, GPX files and route description remains with Kath Page only.

September update:

- There remained outstanding amendments and corrections required to the route description, including the incorrect GR on the 28 mile route.
- An updated GPX was still required.
- The Chair to contact Kath Page.

Action: Ongoing

9.2.2 Checkpoints and Jumbles Sailing Club:

All deposits have been paid.

Action 17.20: Viv to give the Treasurer a list of when CP balances need to be paid.

September update: Treasurer has paid all outstanding balances. Cash was provided to pay Rivington Church Hall.

Action: Closed

9.2.3 Tally

Caroline Tennant is managing the tally design, process and production and confirmed that an emergency contact number is included.

Action 17.23: Caroline to bring a sample tally to the next meeting for discussion and agreement on how it should be used, particularly at early CPs.

September's update:

The Group agreed that the tally would be cut at the Winter Hill check point.

Entrant details to be downloaded from SI and printed for Control were agreed.

Action: Closed

9.2.4 Management:

- Kath Page was confirmed as the 24 hour roving checkpoint co-ordinator for the main event. Viv Lee will remain at the Jumbles Sailing Club for the duration of the event.
- The Secretary to let Viv know when the Church Hall can be accessed for collection of equipment before the main event.

Action 17.25: Secretary to liaise with Church and inform Viv of available dates and times.

September update:

The Chair will open St. Margaret's Church at 12 noon on Thursday 14th September 2017, all equipment required for the event will need to be moved before 2.45 pm as the Church needs to be locked promptly.

On Sunday 17th from approx 6am onwards, any/all CP equipment available will be loaded and transported back to St Margaret's Church. This will need to be completed by 9am prior to the first church service.

Action: Ongoing

Viv queried the members of the Control Team and hours of working.

Action 17.26: The Chair to liaise with Don Watson and Julie Wightman re shifts for the Control Team and inform Viv accordingly.

September update:

The Chair confirmed the following rota:

Saturday 16th 08:00 – 17:00 – Paul and Alison Wadsworth

17:00 – 00:00 – Don Watson

Sunday 17th 00:00 – 08:00 – Julie Wightman

Paul and Alison will also record early finishers who arrive prior to 16:00.

Action: Closed

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**Ken Noble was thanked for his informative and enjoyable presentation on
'Walking King Ludwig's Way – Part One'.**
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Date and Time of Next Meeting

**8pm, Tuesday 3rd October 2017_at the
Doffcocker Inn, Chorley Old Road, Bolton BL1 5QD
This will be followed by Ken Noble's Presentation
'Walking King Ludwig's Way – Part Two'.**

ALL WELCOME

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