

LDWA East Lancs Group

Minutes of the Meeting Held at 8pm on Tuesday 3rd January 2017

at the Doffcocker Inn, Chorley Old Road, Bolton BL1 5QD.

Present:

Paul Wadsworth (PW)	Chair
Alison Wadsworth (AEW)	Secretary
Paul Allen (PA)	Treasurer
David Walsh (DW)	Walks Secretary
Viv Lee (VL)	Social and Events Secretary
Hilary Scott (HS)	IT Secretary
Alma Walsh (AW)	Ordinary Committee Member
Norman Thomas (NT)	Ordinary Committee Member
Ken Noble (KN)	Ordinary Committee Member
John Picton (JP)	Ordinary Committee Member
Peter Steckles (PS)	Ordinary Committee Member
Caroline Tennant (CT)	Nick Halford
Barbara Shelton	Chris Langabeer
Paul Raine	
Apologies:	
Steve Clark	Sue Boardman

The Group was quorate and the meeting opened at 20:00 and closed at 20:42.

1. Minutes of the Last Meeting:

The Minutes were accepted as a true record of December's meeting.

2. Matters Arising:

Action 16.06: January update:The LDWA's Data Protection Officer, Chris Hedley has developed Data Protection guidelines which must be followed by all Groups. It was confirmed that the Group is now compliant after undertaking a number of actions including; updating information on entry forms, both paper and S.I. and ensuring that notifications about Plodder Walks will now be sent to all members by Dave Walsh using the bulk email facility. The Secretary is happy to sign that the Group is now compliant. **Action: Closed**

Action 16.14: The Chair confirmed that Rochdale Scout Group is unable to insure our equipment due to the terms of their insurance. The Group has received an invoice for £180 from Rochdale Scout Group for storage covering the period September 2016 to August 2017. Feedback from the Group Reps Weekend is that most Groups store equipment in member's homes, which is then covered by their personal insurance. Some Groups have investigated other options but without success. The NEC is to consider whether funding could be made available to Groups that lost uninsured equipment in a disaster, e.g. a fire. January update: No volunteers had been identified who could provide storage space. The Treasurer will pay the £180 invoice to the Rochdale Scout Group. **Action: Closed**

Action In total 28 people attended the two CPR courses held on 24th September and 1st

- 16.16 and 16.17:** October.
January update: The following actions were agreed:
- The Group would make a £100 donation to the Fire Service Benevolent Fund, which the Fire Service has requested is made in person at one of its fundraising events (date to be confirmed).
 - The Treasurer will make a £50 donation to the British Heart Foundation.
 - Viv Lee would bring disposable gloves to the February meeting for Group members.

Action: Ongoing

- Action 16.30:** Some concern was expressed at the Group acting as a Travel Agent and any liability that might apply in the event of a holiday monies being lost and whether it might be better for a Group member to book properties on a credit card and then reclaim this amount from the Treasurer. The Chair and Secretary to try and obtain any additional information on any impact on the Group and review this at a later meeting.
January update: The Chair, Secretary, Treasurer and Events and Social Secretary will meet prior to the next meeting to discuss the process to be followed and how monies are reported in the accounts.

Action: Ongoing

- Action 16.35:** The Treasurer confirmed he has electronic access to the Group's bank accounts but the Chair has not received view only access.
January update: The Chair and Treasurer are hopeful that this issue will be resolved shortly.

Action: Ongoing

- Action 16.46:** A discussion took place about the preparedness of some walkers on group walks with some walkers carrying only very minimal equipment.
The issue was discussed at the Group Reps weekend with a mixed response, some Groups asked walkers to sign a disclaimer before social walks.
The Group agreed that walk leaders should be supported to refuse entry to a walk to anyone deemed to be so ill equipped that it could represent a danger to the walker and others.

Any persistent walker who was deemed to not be adequately equipped will be contacted by either the Chair, Secretary or Walks Secretary and advised of the requirement to wear/carry appropriate equipment.

Addition information regarding the expectations for equipment to be carried should be included in our Group section in Strider and on our web site. We could also take this opportunity to the add information regarding the pace/duration of the walks. The Secretary to draft updated information and bring to January's meeting for discussion/agreement.

- 3.1 January update: A revised introductory section to the East Lancashire Group for inclusion in Strider was presented. No amendments were suggested and this information will be sent to both the Editor of Strider and the the IT Secretary for inclusion on our web site.

- 3.2 It was also suggested that the Secretary writes to the NEC requesting national guidance on preparedness of walkers be included in every edition of Strider particularly in view of recent events with two walkers stranded in the Cairngorms in adverse weather conditions.

3.3 Action: Ongoing

- Action 17.01:** Entrants to all challenge events are advised to bring a mug. The LDWA's Environmental Policy advises against providing disposable cups except in case of emergency. This has been discussed with Viv Lee and it was agreed at the December meeting that disposable cups would no longer be provided on either of our challenge events. Plastic reusable mugs with the Group's logo will be ordered at a cost of £150

for 100 and would be available for entrants to buy for £2 at the events.

The Secretary to order 100 mugs once the Group's logo has been updated.

January update: The Secretary to contact Gordon Stone who has agreed to revise the Group's logo. The logo will be brought to February's meeting for approval and sign off and then mugs will be ordered.

3.4 Action: Ongoing

Action 17.02: The LDWA is the UK Governing Body for long distance walking and is recognised by Sport England. To deliver this, the LDWA website contains a Long Distance Paths (LDP) database containing extensive information relating to LDPs. The current version of the database is old, requires considerable effort to maintain and needs to be redesigned. The database administrator would like to understand the current use of the database, the on-going needs of the user and any other information that he should be aware of in making a decision regarding the future of the database. Group members to look at the LDP part of the LDWA website and feedback their thoughts, ideas, current usage and future needs. All contributions should be emailed to the Secretary by 10th January 2017 when they will be collated and forwarded.

Action: Ongoing

Action 17.03: Some concern was expressed at the way the donation from the Dorset 100 was divided. Due to Viv's absence this will be carried over to January's meeting. Viv Lee to explain how the 100 monies were shared out.

January update: The Treasurer reminded the Group that it had been agreed that the £300 given to the Group by Dorset 100 Committee was to be shared evenly between those drivers who marshalled or brought equipment or marshals to the event. Unfortunately some errors were made and one entrant who had received a cheque for £27 had returned this and The Treasurer will issue a cheque for the same amount to Gordon Stone who had been omitted. In addition two drivers had shared a car but both had been paid £27. The Group accepted this was a genuine oversight and did not require repayment of the monies. However any further split of monies for future events would need to be agreed in detail at a group meeting prior to any payments being authorised.

Action: Closed

Action 17.04: Norman Thomas, Chris Langabeer and Ian Pickup are organising four walks covering the Red Rose 50 route. These will start in May 2017 on the second Wednesday of each month. Anyone interested in attending these walks should contact Chris so that suitable coach arrangements can be made. Chris to provide quotations for the coaches so that the Group can discuss and agree the size of coach to be booked / cost to individuals / potential Group subsidy.

January update: As 11 seats have now been reserved, It was agreed to book a 20 seater coach for each of the four legs and that individuals would be charged £6.00 per leg. This was agreed to reduce the possibility of the Group having to provide a significant subsidy whilst allowing for more members to attend. Once a seat has been booked it would be expected that payment would be made even if the individual was unable to attend.

Dave Walsh to send out a reminder email to all members asking them to book early if they wished to attend.

Action: Ongoing

Action 17.05: Viv Lee is organising two Sunday walks covering the Red Rose 50 route. The first is on 2nd April. Anyone interested in attending these walks should contact Viv so that suitable coach arrangements can be made. Viv to provide quotations for the coaches so that the Group can discuss and agree the size of coach to be booked / cost to individuals / potential Group subsidy.

January update: Viv confirmed that she will not be asking the Group to subsidise the

cost of a coach. If there is insufficient interest expressed by early March then cars will be used instead.

Dave Walsh to send an email to all primary and associate members regarding the walk.

The Secretary to inform other Group secretaries of this also.

Action: Ongoing

Agenda Items:

3. Chair and Secretary's Update:

3.1 Due to time constraints this was carried over to February's meeting.

4. Treasurer's Update:

4.1 The Treasurer provided a brief update on the group's financial position.

5. Walks Secretary's Update:

5.1 The Walks Secretary confirmed that the May to August 2017 Walks Programme is now full. Can walk leaders send details of their walks to Dave by mid January 2017.

6 Social Secretary's Update:

6.1 Full details of all social events can be found on the website.

6.2 One double room is still available for the North Yorkshire Moors 100, please contact Viv for more information/booking.

6.3 The Neuadd Arms has been booked again for 4 nights from 30th December 2017. All who went this New Year thoroughly enjoyed it and have booked again for next year.

6.4 Ghyll Head is now fully booked. Cheques for full payment should be sent to the Treasurer as soon as possible.

7. Events Secretary's Update:

7.1 28 entries have been received to date for the Two Crosses.

7.2 RR50 entries to date 40 SI entries and 13 paper entries have been received.

7.3 In 2016 Gordon Stone produced some A4 publicity flyers advertising the Two Crosses Event. PW will advise how many were produced so that Gordon / CT can update and provide the same amount for this year's event. These should then be brought to the February meeting for Group members to take and put up in appropriate locations. **Action: 17. 06: AW to contact Gordon Stone.**

8 IT Secretary's Update:

8.1 Web site is up to date, nothing further to report.

9. Any Other Business

9.1 No other business discussed due to time constraints.

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Norman Thomas was thanked for providing an enjoyable quiz.
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We would like to wish all our members and their families a healthy and prosperous 2017 and we hope to see you on a walk and at a group meeting this year.

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Date and Time of Next Meeting

**8pm, Tuesday 7th February 2017 at the
Doffcocker Inn, Chorley Old Road, Bolton BL1 5QD.**

Sandwiches will be provided.

ALL WELCOME