

LDWA East Lancs Group

Minutes of the Meeting Held at 8pm on Tuesday 3rd October 2017

at the Doffcocker Inn, Chorley Old Road, Bolton BL1 5QD.

Present:

Paul Wadsworth (PW)	Chair
Alison Wadsworth (AEW)	Secretary
Paul Allen (PA)	Treasurer
David Walsh (DW)	Walks Secretary
Viv Lee (VL)	Social and Events Secretary
Hilary Scott (HS)	IT Secretary
Alma Walsh (AW)	Ordinary Committee Member
Ken Noble	Ordinary Committee Member
Peter Steckles	Ordinary Committee Member
Gordon Stone	Publicity Officer
Caroline Tennant (CT)	Nick Halford
Mike Bushby	Barbara Shelton
Steve Clarke	Sue Boardman
Paul Raine	Roger Jackson
Phil Chapman	Peter Balshaw

Apologies:

None

The Group was quorate and the meeting opened at 8.00pm and closed at 10.00pm.

1. Minutes of the Last Meeting:

The Minutes were accepted as a true record of September's meeting.

2. Matters Arising:

17.17 An alternative storage space for the Group's equipment has been identified in the loft space at St. Margaret's Church, Halliwell, Bolton.

The group agreed to give notice to Rochdale Scout Group and the Secretary will contact the church to make arrangements to commence storage.

October update:

- Storage space at the Church has been doubled with no additional rental charge.
- The Chair has purchased and installed two additional shelving racks.
- In order to increase the space the Group has purchased an extra set of shelves for the Church on the basis that if we are asked to leave within five years then the shelves are returned to the Group.

Action: Closed

17.28: Gordon Stone had advised that a £16.78 domain licence is due for payment for the Breath of Fresh Air Website. The Group was uncertain why this was still required rather than being part of the Group's website. The Chair to contact Gordon to discuss.

October update:

The service provided is required in order to support the existing links within the LDWA website. Paying the invoice secures the service for 2 years. Within this 2 year period the main LDWA website is being re-developed and so the future of the BoFA

website can be reviewed.

Action: Closed

Agenda Items:

3. Chair and Secretary's Update:

3.1 It was noted that the Group's AGM will be held at the Doffcocker Inn on Tuesday 7th November 2017 at 8pm.

- Any motions should be raised with the Secretary by the end of the week, Saturday 7th October 2017.
- All officers present agreed to stand for a further term, this was proposed by Steve Clarke and seconded by Sue Boardman. The Chair to contact the three officers not present when this was discussed to ask whether they wish to stand.
- Nominations for any of the officer's roles should be sent to the Secretary, with a proposer and seconder, to be received by Tuesday 24th October 2017.
- The Doffcocker is unable to provide refreshments for the meeting but is happy for the Group to bring its own. A provider has been sourced who can provide a hotpot supper or vegetarian option for £1.50 per head. This was agreed by the Group.

3.2 Anyone with any equipment from the Red Rose 50 that needs to be returned into storage can do so from 7:00 until 7:30pm prior to the AGM meeting (Tuesday 7th November), please meet at St. Margaret's Church.

4. Treasurer's Update:

4.1 The Treasurer gave a verbal update on the group's financial position, noting that a number of future payments needed to be made. He also noted that there was approx £1,200 of accommodation monies held within the Group's accounts.

4.2 Julie Spencer has agreed to audit the Group's account for the accounting period November 2016 to October 2017.

5 Walks Secretary's Update:

5.1 The Walks Secretary will be emailing the Group next week asking for walk leaders for the May to August 2018 period.

5.2 Chris Langabeer, Ian Pickup and Norman Thomas propose to lead the Lune Way walk over four legs in 2018. This will require coach transport. The group agreed that attendees will pay a contribution of £6 per walk towards the cost of the coach, this will be on an "if you book, you pay" basis, with no exceptions. Any shortfall will be met by the Group.

6. Social Secretary's Update:

6.1 Full details of all social events can be found on the website.

7. IT Secretary's Update:

7.1 The IT Secretary reported that the web site was up to date.

7.2 Howard Smith had sent a link to his report on the recent Coast to Coast Walk, the IT Secretary had added this to the web site and recommended it as well worth a view.

8. Any Other Business

8.1 Member's Open Forum:

No updates.

9. Event Secretary's Update:

9.1 Two Crosses Event

- CT reported that 16 entries had been received to date. 13 through SI.
- No further updates.

9.2 Red Rose 50 Event

October update, as the event has taken place all previous actions reported in the September minutes have been closed.

The Events Secretary gave a personal overview of the Event, as follows:

- 240 entrants paid and 181 started the Event.
- The route description was poor.
- Entrants felt the last two checkpoints needed to provide hot drinks.
- There was only a small uptake of the 28 mile route and this caused logistical problems in increasing the opening hours of some checkpoints.
- The field was felt to be slow due to the amount of mud caused by adverse weather conditions.
- A mobile phone with sufficient credit was needed for challenge events.
- More lighting was needed at certain points.
- A rest area in a marquee could be provided in the JSC car park.
- A number of marshals felt that the duties performed and length of shift undertaken was too onerous.
- Transfer of equipment back to the store could be better undertaken by employing a man and van.
- Drying the tents would be a problem and options to address this would need to be looked at.
- The Marshals Walk cost £606 to put on with only a small uptake.
- In summary the Events Secretary thought the Red Rose 50 had been a good challenge and thanked everyone for their efforts and support.

Entrant Feedback:

The Secretary provided an analysis of the feedback received via questionnaires, as follows:

- 57 responses received, a response rate of 31.5%
- Overwhelmingly high scores received from respondents especially for the helpfulness of the marshals and the refreshments on route and at the finish but a significant number of adverse comments were received for the route description and car parking.
- The Chair and Secretary will produce a draft report on the Event for Strider and bring this to the December meeting for discussion.

A Group discussion took place on the points raised and whether the Group wanted to continue to hold two challenge events each year.

It was agreed that a number of support roles would need to be filled to assist the Event Secretary before the Group could commit to a 2018 Red Rose 50, for example:

- Route Master
- Communications/Admin Manager
- Entries Manager

- The Events Secretary will outline her requirements such that role descriptions can be circulated to all members, and volunteers will be invited to join the Event Organisers Team.

Please Note: Any Marshal who incurred expenses undertaking additional activities over and above their initially offered and voluntary role, such as body wagon, should contact the Treasurer with details of mileage undertaken and they will be reimbursed at 20p per mile.

On behalf of the Group and all entrants, the Chair thanked all those that helped before, during and after the event, and especially Viv for her hard work and determination throughout.

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**Ken Noble was thanked for his informative and enjoyable presentation on
'Walking King Ludwig's Way – Part Two'.**

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Date and Time of Next Meeting

The Group's Annual General Meeting will take place on

**8pm, Tuesday 7rd November 2017_at the
Doffcocker Inn, Chorley Old Road, Bolton BL1 5QD
This will be followed by a quiz from Norman Thomas**

A hotpot supper and peas (or vegetarian option) will be served.

**To assist catering numbers please confirm your attendance and meat or veg option,
to the Secretary by Sunday 29th October 2017**

ALL WELCOME

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