

LONG DISTANCE WALKERS ASSOCIATION - DORSET GROUP

COMMITTEE MEETING

Venue: Wareham Parish Hall Time: 7.00 pm Friday 1 June 2018

Present:

Committee members:

Chris Pitt (CP) (Chair)

Martin Callow (MC) (Group Secretary)

Julie Bardswell (JB)

Phil Bardswell (PB)

Teresa Brooker (TB)

Anne Brown (AB)

Pat Clifton (PC)

Jacqueline Farquharson (JF)

Bill Peach (BP)

Robert Powell (RP)

1. Chairman's welcome

2. Apologies for absence

There were none.

3. Co-option of additional committee members under para. 6.5 of Constitution

Proposal: To co-opt Pat Clifton and Jacqueline Farquharson onto the committee.

Proposed by AB and seconded by BP and carried unanimously.

Pat Clifton and Jacqueline Farquharson were duly co-opted as members of the committee.

4. Approval of minutes of meeting 2 February 2018

The draft minutes of the meeting were approved by the committee, and signed by the Chair.

5. Matters arising

There were none.

6. Financial update

RP reported that Santander had approved the application to replace JB with RP as Treasurer, such that the authorised signatories are now CP, BP and RP. The Group bank account statement for the three months ending 23 April 2018 showed a balance of £15,695.18. Having regard to cheques uncashed at that date, cheques written since and taking account of income received, the bank account balance as at 28 May was £15,726.01.

The balance in the account was higher than was anticipated due to the postponement of the Doddle West. Entry fees for the event as at 28 May amounted to £2,663.49 and were net of the £351.21 including charges and VAT, refunded to those entrants who did not opt to transfer to the revised 21 October event date. So far £690.70 had been spent on the Doddle West marshals' and the main event, of which there was a consequential loss of £60 that was necessarily spent on food in anticipation of the main event.

No expense claims in respect the Cinque Ports 100 were received as of 28 May. RP said that he would report to the August committee meeting on the expenditure incurred in respect of that event.

JB asked for confirmation that mileage rate for travel expenses is 20p per mile. RP confirmed that it is.

7. Amendments to constitution (in light of national changes)

RP said that the Group constitution required that "generally the same person shall not serve as Chair or as [Group] Secretary for more than three successive annual terms of office." [Para. 5.2]. RP said that the national LDWA constitution had been changed so that the term for officers is now a maximum of four years, and that the Group constitution should be changed to reflect this. Also that the officers covered by this rule should be extended to include Treasurer. He would draft two motions for the AGM, to be discussed at the August committee meeting. RP would refer to the national LDWA constitution for clarification. Motion 1 would extend the term in rule 5.2 of Group constitution to four years. Motion 2 would extend the scope to include Treasurer.

Action: RP

8. Social walks planning and programme

- AB said that she now had a good programme of walks until December 2018, apart from a gap in September. She said that there had been a lack of support for the proposal to hire a minibus for the Langport 2 Day Walking Festival in June and that it had been decided not to continue with this. AB expressed concern about the support arrangements for long social walks (more than 25 miles). She said that in future it would be necessary to ask for a reserve leader who could also act as sweeper, and a planned escape route.
- PC asked about what happens if a leader is ill and cannot lead. AB said that it would be necessary for the Walks Secretary to phone round to identify an alternative leader.
- AB suggested doing some outreach to try to attract some younger members. She suggested a taster walk of about 15 miles with possibly a barbecue after. If we went ahead with this it would be in summer 2019 not this summer. It could be advertised in Great Western Camping and other places. AB would develop the concept a bit more and would return with a proposal at a future committee meeting.

Action: AB

- AB said that a Group member had raised the question of whether all leaders should carry an accident / incident form. CP said he would send her a "crib card" which has details of the information to be collected to complete the form later. JB said that it is the Group Treasurer who has to notify national LDWA if there is an accident on a walk. RP asked for clarification on this; it seemed strange that it is the Treasurer's responsibility.

9. Group challenge events

a) Dorset Duddle - August 2018 (incl. Marshals' Event)

- Entries. CP said that entries were 192 as at 1 June.
- Route description and checking. CP said that he intended to walk the route. RP said that the route description did need to be reviewed in case conditions have changed on the ground.
- Checkpoint issues. CP had previously said that he might move the checkpoint at Durlston to the information centre but had a reconsidered as there would be a danger of corner cutting. RP said that there had been a proposal to buy a gazebo but that it had been decided that it would be better to hire one if necessary. PC asked whether the Durlston authorities were happy with checkpoint there; last year they had queried the Group's presence there and there were issues about having a gazebo. CP said that he will suggest splitting the shift at Durlston due to its length. The schedule will show both shifts.
- Location of volunteers. BP had identified possible volunteers for specific locations. These were discussed. MC said that a Group email was needed to encourage volunteers to come forward for the range of jobs (especially members who had not previously volunteered), rather than having the usual individuals in the same locations every year. BP would send an email via MC to members asking for help with the event.

Action: BP

- Risk assessment. CP said he would check this when he walks the route.
- Marshals' event. BP will ask for entrants for the marshals' event in the same email as above.

Action: BP

b) Duddle West - October 2018

- Entries. CP said that entries were 192 as at 1 June.
- Route description updating. CP said that the route description did need to be checked again but that it could be done informally. He said he would arrange something nearer the time. PB said that he would keep an eye on the situation at Higher Ashton Farm.

Action: CP, PB

- Location of volunteers. BP will confirm with previous volunteers as to whether they would be still happy to volunteer on the postponed event.

Action: BP

- Design of buff. TB discussed some possible designs and colours. RP said he would send TB details of the buffs given on the Winter Poppyline event. A possible design would be to combine the two badges from the two Duddle events. PB said that any double Duddle badge should be the same design as any double Duddle buff. CP said he will check how many entrants are doing both events which would influence the decision on whether a buff should be developed for completers of both events. It was decided that there would be a double

Doddle certificate and possibly a double Doddle buff but not a double Doddle badge.

Action: RP, CP

- Risk assessment. PB said that this was on the website. AB said that if a farmer asked for a diversion from the ROW it was the farmer's responsibility in respect of any liability.

c) Dorset Giant - April 2019

As the next committee meeting on 29 June would be entirely dedicated to the Dorset Giant, there was minimal discussion. MC said that he would circulate a draft agenda.

Action: MC

10. Cinque Ports 100 checkpoint and helping on future 100s

- MC said that he had the feeling that the Group's checkpoint on the Cinque Ports 100 had been among the best organised and that the weekend had been a success.
- CP said that two members are helping with checkpoints on the Hadrian 100 marshals' event [2019].
- The invitation for the Group to run a checkpoint on the 2020 South Wales 100 was discussed. It was agreed to opt for the checkpoint after the breakfast stop (CP10) which had been offered to the Dorset Group. MC said he would email Shirley Hume to confirm this.

Action: MC

11. Publicity

There was a discussion.

12. Anniversary party 2018

- It was agreed that all primary members of the Group will be invited but that they must RSVP if they want to attend. Others who had had a prominent role in the Group in the past will also be invited. JB will draft an invitation to send via MC.

Action: JB, MC

- CP suggested that committee members should come up with ideas for entertainment.

Action: All

- JB had had a price for a fork buffet supper at £10 per head.

13. Any other business

- MC reported that the YHA Affiliate Groups scheme, to which the Dorset Group had belonged, had been terminated, but that any bookings for arrivals up to the end of February 2019 would be honoured under the terms of the scheme.

- The contents of the Group first aid kits were discussed, especially in relation to steri-strips.
- AB said that members needed clarification on whether the proposed Group holiday in the autumn was still going ahead. It was agreed that this holiday would not now take place. TB said she would draft an email for MC to send.

Action: TB

- PB said that on his social walk [on 30 June], which involved a train journey, he had assumed that members would pay their fares individually. It was agreed that the train fares would be paid by the Group. PB will account for payments and send the bill to RP.

Action: PB

- RP asked what the situation was in relation to the purchase of the sail banner (agreed at the AGM). CP said he was still working on it, and was looking at suppliers to other groups.

14. Date of next committee meeting: Friday 29 June (Dorset Giant meeting).