

LONG DISTANCE WALKERS ASSOCIATION
DORSET GROUP
COMMITTEE MEETING

Winterborne Kingston Village Hall, Thursday 21 Feb 2019 7pm

Present:

Committee members:

Chris Pitt (CP) (Chair)
Robert Powell (RP) (Treasurer)
Pat Clifton (PC) (Group Secretary)
Anne Brown (AB) (Walks secretary)
Martin Callow (MC)
Julie Bardswell (JB)
Phil Bardswell (PB)
Bill Peach (BP)

1. Chairman's welcome

CP welcomed everyone to the new venue and thanked AB for booking it.

2. Apologies for absence

There were no apologies, as all committee members were present.

3. Approval of minutes of meetings 26 Oct 2018 and 11 Jan 2019

Both sets of minutes were approved and printed copies signed by the chairman (CP).

4. Matters arising from:

- AGM 2018 - there were no matters arising.
- Meeting 26 Oct 2018 - the ordering of a new sail banner was discussed, with particular regard to whether the LDWA logo, currently being updated, should be included in the design. It was decided to wait until after the national AGM to make a decision.
- Meeting 11 Jan 2019 - there were no matters arising other than those discussed later in the meeting, under the appropriate headings.

5. Financial update

RP had distributed a copy of the treasurer's report to the committee members prior to the meeting.

With regard to the Dorset Giant RP reported that while expenditure had been incurred on the purchase of badges and payment for the hire of Wey Valley School and halls, including a reduced charge for the Memorial Hall at Broadway, there was no material change in the financial situation to that reported at the meeting on 11 Jan 2019. A small surplus for the event is anticipated.

RP raised the subject of the local groups' constitution, with particular regard to whether the Dorset group's accounts should be submitted to the national treasurer. After some discussion it was agreed that, subject to the approval of the local groups model constitution at the national AGM, the Dorset group would compare our constitution to the model and discuss at a future committee meeting.

6. Amendment to the group's entry in Strider

AB proposed that the wording of the Dorset group's entry in strider should be changed to read as follows:

Walks start at 9.00 unless otherwise stated. Extra walks may be organised at short notice. Please check the Dorset LDWA website for updates and additional walk information.

The committee agreed this amendment, starting with the August addition of Strider.

Action: AB

7. Publicity for the group, as prompted by the national committee

Advice from the NEC regarding publicity was noted and discussed. It was agreed that action would be taken if necessary.

8. Social walks register

CP distributed copies of the guidance, found on the national website. This led to a prolonged discussion of the format of the register and non-members forms, the Dorset group should use.

MC expressed concern over how the requirement for recording the details of those on social walks had been communicated to the local groups and this was discussed.

AB raised the subject of storing data locally, with regard to the risks the group might be running under the GDPR. She expressed concern that the group was being pushed into taking actions, for which we would be held accountable, without a clear directive from the NEC.

After much discussion it was agreed that the Dorset group would continue using the checklist and non-members forms devised by CP, on an informal basis, until given formal guidance by the NEC.

9. Social walkers planning and programme

AB said the group has a good programme with 16 social walks and 3 challenge walks planned in the next 6 months.

There was some discussion of the minibuses for the linear walks. AB said it was up to each walk-leader to arrange the minibus for their own walk, unless they had made a prior agreement with her to do it for them.

10. Group Challenge events

a) Dorset Giant (inc. marshals' event)

- **Entries**
CP stated there are currently 239 entries with 45 on the waiting list.
- **Budget update**
RP said there had been a few minor changes. All the halls except Frampton had been paid for and a reduced fee of £75 had been agreed for Broadway Memorial Hall.
- **Route description and checking**

MC stated this was very nearly complete for both the marshals' and main event, with just 2 major issues referred to Dorset County Council. AB agreed to contact the landowner and DCC ranger again, in order to get them resolved before the marshals' event.

Action: AB

MC and RP said they are planning to deliver or post fliers about the event to houses and farms on the route, which will be passed during darkness.

Action: MC and RP

The committee agreed to record thanks to Alan Mattison for his help removing tree branches in a number of places along the route. It is much appreciated.

- **HQ and checkpoint issues**

CP said he will speak to the caretaker at Wey Valley School to confirm arrangements for the main event.

Action: CP

It was agreed a donation of £80 would be made to the school's charity and the caretaker at the end of the event.

- **Location of volunteers**

MC said he is making a spreadsheet, which will be sent to all volunteers and that Deirdre Flegg is producing her own plan for the catering team.

CP asked AB to put out the first clipper point for the main event and agreed that location details would be supplied to her.

Action: MC

- **Transport**

CP said he had booked the minibus, to be picked up at 8.30am Sat 13 Apr 2019, with Pete Stockley and Peter Cowlyn as named drivers. CP will be the reserve driver, in case of emergency only.

- **Risk assessment**

PB stated there was nothing new. All on Dropbox. RP, with assistance from MC is to put risk assessment for Frampton on Dropbox.

Action: MC and RP

RP agreed to keep the risk assessment up to date.

Action: RP

PB will review risk current assessment.

Action: PB

- **Marshals' event**

AB said she was awaiting responses, to her emailed inquiry, from some members regarding the equipment they have stored at their homes. PB, JB and CP have yet to respond.

Action: JB, PB and CP

It was noted that Mike Childs is in charge of the equipment for the main event.

CP agreed to give sheeting to BP before the marshals' event.

Action: CP

b) Dorset Duddle

BP enquired about the date of the marshals' walk. 28 Jul 2019 was agreed.
CP said he would book the minibus for this date.

Action: CP

BP raised a concern about the public liability insurance for All Saints Church Hall in Swanage. He agreed to check the wording of the hire agreement for the hall.

Action: BP

AB requested that she and Ian Brown should be timetabled for a later start when marshalling on the main event.

RP confirmed the coaches had been booked for the main event.

JB stated that she will be organising the start and finish of the main event and will not be at Kimmeridge.

CP agreed to give the printer to PB before the main event.

Action: CP

PB agreed to be in overall charge of the main event.

c) Cerne Giant

MC said we need to start planning the Cerne Giant and the date 22 Mar 2020 was agreed, for the main event. RP will book the village halls for this date; MC to let him know what times they are needed from/to.

Action: MC and RP

The marshals' event is to be discussed at the next committee meeting.

MC agreed to email John Widdowson regarding the use of Lyscombe Chapel.

Action: MC

It was agreed that entry fees and organisational roles will to be discussed at the next committee meeting.

11. Dates for the committee meeting in Oct 2019 and the AGM

It was agreed that the AGM will be 1 Dec 2019, with a deadline of 3 Nov 2019 for motions to be submitted. It was noted that the committee may need to meet on 7 Nov 2019, if there are motions to be discussed.

The date of the October committee meeting was agreed as 31 Oct 2019. AB to confirm the booking of Winterborne Kingston VH.

Action: AB

12. Date of next committee meeting 16 May 2019 - this was confirmed.

13. Any other business

- AB suggested awarding a mug to "the walk leader of the year" at the AGM. It was agreed to start this at the 2019 AGM.
- MC said the Wiltshire group are planning a 50 mile challenge event in Oct/Nov 2020 and will be asking the Dorset group to run a checkpoint. He commented that, if agreed, this would mean the group are helping on 3 events (the Wiltshire 50, the South Wales 100 and the Wellington Boot) in 2020. After some discussion, it was agreed to discuss this further at the next committee meeting. PC to put on the agenda.

Action: PC

- PC raised the problem of losing walkers, particularly the back markers, when leading walks. It was agreed that committee members would spread the word about keeping groups together when walking.

Action: All

- An email from Dave Green regarding the LDWA's accounts for the financial year 2017/18 was discussed. Dave Green highlighted, amongst other things, a large increase in administrative expenses and a payment of approximately £24,000 made for updating the LDWA's Articles of Association. The committee agreed that they are unhappy with this expenditure and that the Dorset group representative should raise this at the national AGM. PB agreed to discuss this with John Widdowson, who is going to the national AGM.

Action: PB