**LONG DISTANCE WALKERS ASSOCIATION - BEDS BUCKS NORTHANTS GROUP
MINUTES OF COMMITTEE MEETING
HELD ON THURSDAY 25TH OCTOBER 2018**

**AT 4 BALFE MEWS, OLD PARK FARM, MILTON KEYNES MK7 8QR**

The meeting commenced at 7.50pm

**Present:** Terry Brown (Chairman), Gill Bunker (Newsletter/Website), Roy Carter,
Norman Corrin (Merchandise), Peter Engledow (Treasurer), Dave Findel-Hawkins (Membership),
Mary Knight (Social Walks), Peter Simon (Secretary/Local Groups Rep), Alan Leadbetter

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|  |  | **ACTION** |
| **1.** | **Apologies**: None |  |
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| **2.** | **Minutes of Previous Meeting (31st May 2018) and Matters Arising** |  |
|  | The Minutes were approved. Matters arising:  |  |
|  | **(a)** | Reminder to members to keep their contact details up-to-date on the LDWA database to be included in every Newsletter. | ***N’letter*** |
|  | **(b)** | Terry asked how we would now deal with membership. Norman said he was happy to continue “welcoming” new members in a non-committee role. |  |
|  | **(c)** | Terry confirmed she had spoken to Sylvie Norris after Sylvie went to the start of a walk unaware that it had been postponed.  |  |
|  | All other matters arising would be covered during the meeting. |  |
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| **3.** | **Reports:** |  |
|  | **(a)** | **Chairman:Terry Brown** |  |
|  |  | Since our May Committee meeting I have responded as appropriate to emails from Committee members and read / digested the LDWA GDPR Policy and Guidance notes to work out how this affects us and how we do things.I continue to be amazed and thankful for the dedication and commitment you show in your roles on behalf of BBN members; the way you all just get on with things and the great sense of team working you have is fantastic! |  |
|  |  | Terry added that she had input the January-April 2019 group walks programme for Strider. |  |
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|  | **(b)** | **Secretary: Peter Simon** |  |
|  |  | Twelve surplus copies of each issue of Strider are now routinely distributed to Committee members for distribution as they see fit.Received and responded to e-mails. Almost no phone enquiries.Spam filters and unsubscribing seem to be working.Weekly news updates sent to subscriber members except for three weeks during which there has been no news to report. Distribution has risen to 682 as of 14th October from 641 as of 22nd May. |  |
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|  | **(c)** | **Treasurer: Peter Engledow** |  |
|  |  | *See Documents 1 and 2 pp 9-10*Peter said the year end accounts were being finalised, but would look pretty similar to the accounts as they stood at present. Once the accounts were prepared Peter’s Accountant would audit them |  |
|  |  | Terry asked that the procedure be regularised for payment of challenge walk organisers’ expenses, particularly for food purchased before the event. Peter said there are options of using a debit or payment card, but these could prove complicated. It was agreed that event organisers could ask for a payment in advance before the event and then account to the Treasurer after the event. The payment would be made by a transfer directly into the organiser’s bank account.This information to be given to all walk organisers. | ***Gill*** |
|  |  |  |  |
|  | **(d)** | **Social Walks – Weekend/Thursday: Mary Knight** |  |
|  |  | September to December 2018 programme * Weekend
	+ 10/11 November still available
* Thursday
	+ 13 Dec still available

January to April 2019 programme:* Weekend dates still available
	+ March 30/31
* Thursday dates all filled

**Walk Statistics:** I am not planning to produce walk statistics for this year’s AGM. Apart from providing a couple of minutes of interest to a few people they are not used and do not provide many surprises. Chasing for information is time consuming, not always fruitful and gaps and inaccuracies still remain. I believe that providing a simple list of all walk leaders as a means of conveying sincere thanks is probably sufficient and far more appropriate. |  |
|  |  | Mary has the list of walk dates to the end of 2019 to go in the Newsletter. | ***Mary/*** |
|  |  | It was agreed that it is not necessary to produce walk statistics.Mary displayed her list of walk leaders - which was admired and approved. Dave asked whether it would be useful to highlight new walk leaders. | ***N’Letter*** |
|  |  | Mary asked whether it would be possible to have an up-to-date list of available dates on the website so prospective leaders could see which dates had already been taken. This was agreed to be a good idea.  | ***Mary/Gill*** |
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|  | **(e)** | **Merchandising: Norman Corrin** |  |
|  |  | Please note that I will be stepping down from the committee at the AGM. I do not wish to continue in the posts of Merchandise or 100s co-ordinator.The process for ordering new merchandise from PECO was published in the summer newsletter. I don’t know what else to suggest on this as there is always new merchandise such as hoodies appearing on the PECO website. I don’t know if anyone has ordered anything from it such as fleeces or beanies. I’ve given the details of the company that I ordered the BBN Mikki mugs from to the LDWA Chairman David Morgan. He wants to order some for his South Wales Group. It’s the same company that produced mugs for Essex & Herts and Kent Group. I’ve sold 2 x BBN buffs to people I met in Ireland this year. 1 to a lady from the Netherlands and 1 to a gentleman from Belgium. If you happen to be on a walk in either of those two countries and you see someone you don’t know wearing a buff, that’s why!I’ve a total amount of £125.71 p in sales for Buffs and Mugs to hand over to Peter. I have 49 BBN mugs and 15 BBN buffs remaining.Ref Buffs and Mugs I can pass details onto anyone who wishes to deal with them.  |  |
|  |  | Norman will pass his stock of buffs and mugs to Dave. | ***Norman/******Dave*** |
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|  | **(f)** | **Equipment: Lynn Yorston (Non-Committee)** |  |
|  |  | I don’t think anything has changed since my last report, but if anyone knows different, please let me know. I send an up to date list. |  |
|  |  | Gill said the updated list is on the website.Terry asked whether the equipment list needs to be checked to ensure all items are still needed.Norman is happy to continue to store the items he currently holds. | ***Dave/Norman/******Lynn*** |
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|  | **(g)** | **Website: Gill Bunker** |  |
|  |  | Not a lot to report. Continue to keep updated. Useful to be able to add/amend details of group walks easily and quickly, and to be able to include information that Peter can link directly to for his Updates.I would be pleased to receive any comments on how the website can be improved, or turned into a more useful tool, or if someone has looked for something they could not find. Please do say, or pass on any comments others may make. |  |
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|  | **(h)** | **Newsletter: Gill Bunker** |  |
|  |  | The deadline has gone back because of the postponed committee meeting – in case anything coming out of the meeting needs to be included – I will get it done asap after the meeting. I’ve 5 articles to date (from the usual suspects!), plus the new walks programme, and will add anything else committee members want to include.The Summer Newsletter was the first issue to be posted only to members who requested a hard copy. 18 copies were initially posted out, then 2 more to people who had not realised that they had to ask. I got 30 copies printed in order to have a few spares. The total cost was £24.64 compared to about £80 for the previous issue. (Both amounts also include envelopes.)I am assuming that this list of 20 (plus any who may have contacted Dave since the last issue) now stands, and we do not have to ask again. |  |
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|  | **(i)** | **Facebook: Gill Bunker** |  |
|  |  | 124 members as at 21.10.2018.FB mostly used for sharing photos. It is great for getting urgent information to (FB) members as the message is delivered immediately.I am not sure how useful it is as a publicity tool – but there are often a couple of new members after one of our challenge events. | ***N’Letter/Update*** |
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|  | **(j)** | **Local Groups Representative: Peter Simon** |  |
|  |  | I will prepare report for AGM on 17th-18th November meeting at Medway YHA. Apologies for non-attendance at Sundon Saunter. |  |
|  |  | Terry asked if Peter needs any input from the committee before the meeting.Peter said he didn’t think so, except possibly concerning GDPR. |  |
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|  | **(k)** | **GDPR** |  |
|  |  | Terry had circulated her comprehensive GDPR notes before the meeting.There was some discussion, primarily concerning social walks and collecting walkers’ names at the start of a walk. Some groups do this already. Terry said she will email Chris Hedley (LDWA Data Manager) to clarify the different data retention requirements for LDWA insurance and GDPR.  | ***Terry*** |
|  |  | Terry has emailed Chris Hedley to check it is OK to have two people responsible for GDPR in the Group – one for day to day membership details (Dave) and one for overall compliance (Terry), but she hasn’t heard back from him yet. | ***Terry*** |
|  |  | The Chiltern Kanter is still taking paper entries (via Mike Hyland). Approved text relating to data protection must be included on paper challenge walk entry forms and Terry will contact Mike Hyland about this.Entry to all other BBN challenge events is via SiEntries, which takes the GDPR responsibility away from us.  | ***Terry/Mike Hyland*** |
|  |  | There must be a named person for data protection for each of our challenge events. | ***Organisers/Merrian?*** |
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|  | **(l)** | **Other Committee Members:**  |  |
|  |  | **New Members: Norman Corrin**I’ve contacted the following since the last committee meeting. * 1st June 19 members consisting of 11 individuals and 8 family members
* 22nd July 9 members consisting of 6 individuals and 3 family members
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| **4.** | **Insurance Issues – Incident Reports** |  |
|  | There have been no reportable incidents. |  |
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| **5.** | **LDWA** |  |
|  | **(a)** | **Publicity:** Terry is preparing some “ready made text” that can be used for publicity purposes. | ***Terry*** |
|  | **(b)** | **Other Social Media (Excluding Facebook)****Twitter:** PeterE is the BBN tweeter. |  |
|  | **(c)** | **Any other matters:** Nothing else. |  |
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| **6.** | **LDWA 100s** |  |
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|  | **(a)** | **2019 100 – Hadrian’s Hundred** |  |
|  |  | **Norman Corrin**: I did email the Northumbria Group secretary about any positions available for us as a group. I was asked if any of our members would be willing to help on Checkpoint 1 which is Newborough Village Hall 6 miles into the event and currently being manned by Cleveland Group. They would be grateful or any extra bodies either at the checkpoint or if anyone wants to help afterwards at the HQ. Anyone interested contact ianlauriston@talktalk.net |  |
|  |  | The request for help to be included in Update/Newsletter. | ***Update/******N’Letter*** |
|  | **(b)** | **2020 100 - Y 100 Sir Fynwy** |  |
|  |  | **Norman Corrin**: I’ve contacted Shirley Hume ref this and booked the Checkpoint at the Guide Hall at Abergavenny. In light of my resignation as 100s co-ordinator I do not want to organise it. Does the committee wish me to contact Shirley so she can get a replacement group?  |  |
|  |  | There was some discussion and it was noted we do need to get back to Shirley fairly promptly to confirm or decline. It was agreed to ask the membership via an Update/Newsletter if anyone was willing to take this on. After further discussion about future BBN Hundred involvement it was agreed that in the first instance Terry will contact Tony Hill to see if he would like to take this on to help his understanding of organising a Hundred. | ***Terry****(Possibly Update)* |
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|  | **(c)** | **2021 100 - Trans Pennine**. |  |
|  |  | **Noman Corrin**: Madeleine Watson did email me about to ask about what checkpoint our group would like. However again in light of my resignation as 100s co-ordinator I will not be pursuing this? |  |
|  |  | Dave will contact Madeleine to see if CP1 is available. | ***Dave*** |
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|  | **(d)** | **2022 100 – Elephant, Bear and Bull** |  |
|  | **(e)** | **Beyond 2022: Our involvement if any.** |  |
|  |  | Items (d) and (e) There was some discussion but no decisions were made. Much depends on the membership’s response to (a) and (b) above. |  |
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| **7.** | **BBN Challenge Events** |  |
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|  | **(a)** | **Pick & Mix 2018 – Lynn & Dave Yorston** |  |
|  |  | The re-run went great. Nearly everyone that had applied to walk actually turned up. The weather was lovely and the main comments were that people wanted to continue to do this event in the summer !!This is something we are considering and would like to chat about at the AGM. |  |
|  |  | Alan said he and Dave Yorston have already spoken about the “swapping” of dates for the P&M and HH, and this will be happening. Note there are also implications for the new Chiltern Kanter organiser as the CK currently alternates with the P&M.  |  |
|  |  | Alan agreed to introduce a general item “BBN Challenge Events” at the AGM outlining the date changes. | ***AlanAGM Agenda*** |
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|  | **(b)** | **Hannington Hike 2018 - Alan Leadbetter** |  |
|  |  | New name new routes.The marshals’ walk threw up a couple of fields that were impassable due to crops, this meant we had to quickly find a couple of diversions (thanks to Adrian Moody & DFH). One diversion turned out to be a bit safer, so this will stay in for next year’s event. The fields were reported to The Street Doctor, but they were not cleared in time for the day of the event. Had a bit of a panic as England were doing well in the World Cup, had to come up with a plan to take my TV to Headquarters so all who wanted to watch it could. In end that was not needed.I spent a couple of hours clearing overgrown areas on a couple of Saturdays to make it easier, which was welcomed by everybody.All went well on the day; the weather was hotter than we expected so I put on an extra water stop (thanks to Steve Clark for stepping in to help). All the 94 that started finished in good time, even if two people decided to walk it the wrong way.**INCOME**SiEntries £896.45Cheques from Mike £28.00Badges £20.50**Total £944.95****EXPENDITURE**HQ/halls £430.00Badges/certificates £398.34Van + fuel £80.01Food £296.06**Total £1205.41****Loss £260.46**Will try to do better next year.Next year the event will be about a month earlier on June 9th 2019, and the marshals’ walk will be on May 12th 2019. This is to help me have a bit more time to sort out the event in 2020 which will be in March. |  |
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|  | **(c)** | **Sundon Saunter 2018 – Lynn Yorston’s report** |  |
|  |  | The date will be 18th November 2018 and all our plans are complete bar needing 2 extras for car parking at the HQ start. These people will still be able to walk the event. Merrian has agreed to ask some of her ‘Thursday walk’ friends.David Sedgley is still dealing with the routes. |  |
|  |  | Dave said the event is now full with a waiting list, and everything is pretty much sorted.  |  |
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|  | **(d)** | **Chiltern Kanter 2019 – Norman Corrin** |  |
|  |  | Currently we have 38 entries for the event. The routes are roughly the same as 2017 but have been altered slightly.The long route loop and sections from Little Gaddesden to Wigginton Village Hall have been recce’d and clues devised. I’ll be going out this weekend to recce the 13 miles route. As always Marshals will be required. |  |
|  |  | Norman added that there had been a change of personnel at Safran Power (car parking). He has been in touch with them and has been told there should not be any problem, but has not had any formal confirmation yet. |  |
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|  | **(e)** | **Chiltern Kanter 2021 – how to proceed without Norman** |  |
|  |  | Roy Carter confirmed he would like to take on the organisation of the CK. |  |
|  |  | There was discussion about the change of dates for the HH/P&M and how this would affect the CK, plus the possibility of a new Triple Challenge.The various walk organisers to liaise. | ***Alan/Roy/Dave Yorston*** |
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| **8.** | **Donations/Projects** |  |
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|  | **(a)** | **John Nickerson Memorial – Norman Corrin** |  |
|  |  | I’ve not pursued this any further although I know that Sylvie Eames has erected a plaque to Dave on Longueville Hall. |  |
|  |  | Terry will look into obtaining a plaque. Gill said husband Ian had offered to put the plaque on the Ivinghoe bench. | ***Terry/Gill*** |
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|  | **(b)** | Roy said that the 6 BBN benches on the Greensand Ridge will soon need repair/upgrading and possibly changing position. Greensand Country are currently looking at various projects, including changing their logo. It was agreed that BBN could make a donation towards the repair etc of the benches, although Roy said GC have lottery funding. Roy has contacts at GC and will keep the committee informed. | ***Roy*** |
|  |  |  |
|  | **(c)** | It was agreed to send a £20 donation to Yardley Hastings Village Hall - the keyholder had allowed us access to the hall to use the toilets at the start and finish of the 18th October group walk. | ***Gill*** |
|  |  |  |  |
|  | **(d)** | It is hoped to use the toilets at St Dunstan’s Church, Stepney on the Oranges & Lemons walk on 23rd December, and it was agreed to make a donation of £25 to the church. | ***Terry*** |
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|  | **(e)** | Peter asked whether a further donation would be made to the Air Ambulance. It was agreed to refer this to the AGM and to also ask for other suggestions for donations. | ***AGM Agenda*** |
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| **9.** | **Group Activities/Weekends/Social Events** |  |
|  | **(a)** | **Hartington** |  |
|  |  | Roy said the weekend had gone very well, though the weather had not been good the whole time. 11 had attended. This was the first weekend for some time and he hoped there would be more.He will do a couple of paragraphs for the Newsletter. | ***Roy/N’letter*** |
|  |  | We think Dee is planning an Isle of Wight trip for 2019.Roy said he was willing to organise further trips. |  |
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|  | **(b)** | **Blankenberge** |  |
|  |  | Norman said it will be the 50th event in 2019. He is still thinking about it, but will do an item for the Newsletter. | ***Norman/******N’Letter*** |
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|  | **(c)** | **Other-** Nothing further. |  |
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| **10.** | **Pop-up Walks and Other Ideas for the Walks Calendar** |  |
|  | Terry suggested walking the Wendover Gap as a group walk. It was suggested the 15 mile route could be used for a Thursday walk and the 26 as a weekend walk in the summer. |  |
|  | Dave will look at the 15 mile route  | ***Dave*** |
|  | Would Dave Yorston be prepared to lead the 26 mile route? | ***Dave*** |
|  | Terry asked if the Greensand Ridge walk could be done again? |  |
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| **11** | **AGM 2018** |  |
|  | **(a)** | **Filling committee vacancies** |  |
|  |  | PeterS agreed to prepare a nomination form to be completed by prospective committee members, proposers and seconders. He will take it on the next group walk.We should all speak to anyone we think may like to join the committee. | ***Peter******All*** |
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|  | **(b)** | **Merchandising role on committee**  |  |
|  |  | Pending any decisions made following the AGM it was agreed that: |  |
|  | **(i)** | As all clothing is ordered directly from PECO we need to make sure the ordering process and range of clothing available is kept up-to-date on the BBN website. PeterS agreed to keep an eye on the PECO website.  | ***Peter/******Website*** |
|  |  | It was agreed that we have sufficient buffs and mugs for the time being, and if a decision is made to order any new items in the future, we can decide then who will deal with it. |  |
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| **11.** | **AOB:** |  |
|  | **Wendover Gap Anytime Challenge:** Lynn reports no new completions |  |
|  | **Spare Striders**: Peter handed out spare Striders to be distributed. |  |
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| The meeting closed at 9.55. |  |
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| **Next committee meeting:** To be confirmed |  |

 